



OMEGA PSI PHI FRATERNITY, INC.
SEVENTH DISTRICT
STATE OF GEORGIA ORGANIZATION
ANNUAL CHAPTER REPORTS BOOKLET

November 1, 2022 through October 31, 2023

Guidelines for State Awards And Annual Reports Submission

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**State of Georgia Organization
Annual Chapter Reports Booklet**

Foreword

Brothers, it is the time of year that each chapter in the State of Georgia should be working to report all events and activity that take place from November 1, 2022 to August 15, 2023. Chapter Basilei are asked to designate a reports coordinator to ensure that the chapter submits an annual report. All reports are to be submitted electronically as a PDF document on the State website under the “reporting” tab. ***Our goal is 100% reporting of all Chapters.*** This document has been updated to include an outline on how the reports should be presented along the scoring requirements. ***All Chapter reports should be uploaded in chapter folders on the State Website Portal in PDF format no later than Monday, August 15, 2022. All Chapter Basilei will be given the chapter login and password to access the chapter folder. All Form 77 documents to include with the chapter reports are listed on the State Website. The winning reports from 2022 can be found on the State Website as well as examples.*** At the State workshop, chapters with the highest scores will be recognized for their outstanding work and achievements. For the chapters receiving awards that will advance to the district level there will be time given to include the remaining activities from August 15, 2023, to October 31, 2023. ***As a reminder, the State Individual Achievement Week awards will be selected after the November 2023 Achievement Week winners have been selected by each chapter.*** We will ask each chapter to submit their winners by a selected date.

I would like to express my sincere appreciation and gratitude in advance to the Regional Representatives, State Committee Chairmen, and all Chapters for their efforts. If you have any questions during this process, please feel free to contact the Achievement Week Chairman, your Regional Representative or myself.

Faternally,

Timothy Block

Timothy Block

1st Vice State Representative

State of Georgia Organization Annual Chapter Reports Booklet

State of Georgia Reporting Policy Revision

Statement of Policy

It is the policy of the State of Georgia Organization to accurately evaluate the administrative functions of all local chapters. Performance evaluation is intended to serve as a positive motivator for local chapters to improve overall effectiveness and productivity through candid appraisal and feedback. Additionally, it is important that the State of Georgia Organization adequately recognize the accomplishments and activities of its local chapters through merit awards.

Reason for Policy

The purpose of this document is to guide and inform the local chapters of the procedures for submission, administration, and evaluation of annual reports. It also:

- Defines the flow of information
- Assigns responsibility for administering reports once received from local chapter
- Explains how awards will be scored and reported back to the local chapter
- Ensures reporting standards are consistent at all levels in the fraternity
- Provides clear and timely communication of the status of reports
- Provides fair representation of a chapter's performance and opportunity for review of results

Who Should Know This Policy

1. Georgia State Council Members, and Chapter Advisors
2. State of Georgia Undergraduate & Graduate Chapter Leadership
3. Chapter Report Coordinators

Procedures

The reports evaluation process will operate under the direction of the Achievement Week Chairman.

Graduate and Undergraduate chapters shall upload their reports to the Georgia State Website Portal for their Chapter Tab. The Region Representatives and their committees will review each chapter report submitted and select their region's undergraduate, small graduate and large graduate chapter winners. The Region winners will compete on the State level. The Committee winners will be selected by the State Committee Chairs.

The Individual Achievement Week winners will be determined using the same process described above.

The Region and State Committee Chairs shall form a committee of at least four brothers within their region to score and evaluate the individual committee reports. The State Committee Chair will decide the exact date, time, and *by what means* the committee will meet to review and evaluate the reports. The State Committee Chairs will submit the names of the winners and the tabulation sheets signed by each committee member to the 1st Vice State Representative at the end of the evaluation process.

State of Georgia Organization Annual Chapter Reports Booklet

The 1st Vice State Representative shall send the State Representative and the Keeper of Records and Seal a copy of all the award results via email upon completion of the reporting process.

At the conclusion of the Georgia State Workshop, State Winners will have 0 days to update reports by means of addendums.

All Chapter must submit two stand-alone reports:

- 1) Chapter of the year including form 77 signed by the Basileus and KRS. (See outline on page
- 2) Social Action Report (See outline on page

Timeline - (ALL REPORTS MUST BE SENT BEFORE RESPECTIVE DATES SHOWN, THIS IS A RECEIVED DATE)

- 1st notifications to chapters for reports and award consideration will be sent NLT **May 15**
- 2nd notification will be sent to Chapter leadership via email on **June 15**
- 3rd notification will be sent to Chapter leadership via email on **July 15**
- **Tuesday, August 15, 2023**, all reports are due to Regional Representatives via upload to State Website Portal. *(This is NOT a posted by date, but a received by date. All reports received after the suspense date (midnight) will not be considered for awards but are reported in the Workshop Reports Booklet).*
- **Friday, September 1**, all Region winners and Committee winners are due to the 1st Vice State Representative and State Achievement Week Chairman
- **Monday, September 18, 2023, All State winners are due to 1st Vice State Representative**

Desired Outcomes

Evaluation and reporting practices will be fair and consistent throughout the state of Georgia. These practices will support the performance and achievement standards set by the State of Georgia Organization and provide meaningful feedback to improve overall effectiveness and productivity of the local chapters.

Review and Reporting

This policy will be reviewed at the Annual Georgia State Workshop in accordance with the State of Georgia Organization's current policy review process.

List of Awards for Consideration

Chapter Awards

1. Region I Undergraduate Chapter
2. Region I Large Graduate Chapter
3. Region II Small Graduate Chapter
4. Region II Large Graduate Chapter
5. Region III Undergraduate Chapter
6. Region III Small Graduate Chapter
7. Region III Large Graduate Chapter
8. Region IV Undergraduate Chapter
9. Region IV Small Graduate Chapter
10. Region IV Large Graduate Chapter
11. Region V Undergraduate Chapter
12. Region V Small Graduate Chapter
13. Region V Large Graduate Chapter
14. State Undergraduate Chapter
15. State Small Graduate Chapter
16. State Large Graduate Chapter
17. Social Action Undergraduate Chapter
18. Social Action Small Graduate Chapter
19. Social Action Large Graduate Chapter
20. Economic Development Undergraduate
21. Economic Development Graduate
22. STEM Undergraduate Chapter
23. STEM Graduate Chapter
24. Fatherhood and Youth Mentorship Undergraduate Chapter
25. Youth Mentorship Small Graduate Chapter
26. Youth Mentorship Large Graduate Chapter
27. Fatherhood Initiative Small Graduate Chapter
28. Fatherhood Initiative Large Graduate Chapter
29. Reclamation Small Graduate Chapter
30. Reclamation Large Graduate Chapter
31. Retention Undergraduate
32. Retention Small Graduate
33. Retention Large Graduate
34. Scholarship Undergraduate Chapter (Highest GPA)
35. Scholarship Graduate Chapter
36. History and Archives Undergraduate Chapter
37. History and Archives Graduate Chapter

Scholarship Awards

Alonzo A. Bennett Honorary Scholarship Awards

Marvin Broadwater Sr. Georgia State Tag Scholarships

Individual Award

William “Buck” Crosby Bridge Builder Award



ACHIEVEMENT WEEK

APPENDIX A

Bro. Terence Green

AW Chairman

Cvw.legal@gmail.com

(478) 595 – 4836

CHAPTER OF THE YEAR GUIDELINES

Small/Large Graduate and Undergraduate Chapter of the Year - The **Small/Large Graduate and Undergraduate Chapter of the Year** should be a Chapter that has made significant contributions on the District and the International level of the Fraternity as well as to its community. Graduate Chapters with financial membership of 50 members or more will be in the Large Graduate Chapter category. **Graduate Chapters with financial membership below 50 members will be in the Small Graduate Chapter category.** Additionally, the Chapter must be in good standing at the District and International levels during the immediate year prior to the award and the year of the award. T

he exception would be only for Chapters that were not chartered in the prior year.

The scoring criteria for the award is listed below:

Special Notes: (Each Section must contain the following or point deductions will take place).

- The summary shall follow the outline and each section should be arranged as follows:
 1. *Agenda, Program or Flyer that outlines or announces the event*
 2. *Photos (labeled to include description of the event and date) and news articles that support the activity. Documentation: Captions on the photographs and proper labeling of year book sections*
 3. *Written report that documents the results of the activity*
 4. *Pictures and photos in the summary should coincide with the dates of the period covered*
 5. *Chapters must still provide mandatory items even though the committee will verify with IHQ*

All submissions must follow the International Small/Large Graduate and Undergraduate Chapter of The Year Evaluation Criteria listed on the page below without deviation and in criteria order. Forms must not be altered, or deductions will take place. For example, the yearbook starts with:

Click the link below to view a previous Graduate International winning report.

<https://www.opp-ga.org/wp-content/uploads/2022/08/Seventh-District-Large-Graduate-Chapter-of-the-Year-2022-compressed.pdf>

Password: opp18docs

Click the link below to view a previous Undergraduate International winning report.

<https://www.opp-ga.org/wp-content/uploads/2022/08/Seventh-District-Undergraduate-Chapter-of-the-Year-2022-compressed.pdf>

Password: opp18docs

Chapter of the Year Report Outline

- a) Cover Page: Introduction and Presentation (*Ex. Chapter Photo, make up of your chapter*)
- b) Table of Contents (*Create a table of contents following the order listed below with*
- c) *proper labeling*)
- (The yearbook must follow this order without deviation).**
- a) Label this section: **Achievement Week**
- b) Label this section **Scholarship** (*Include scholarship form – **Appendix A** (Do not include criteria in report)*)
- c) Label this section: **Conclave / Leadership conference / District Meeting / State Meeting** (*Insert Form 36 listing the delegates from each meeting and a write-up showing pictures with captions*)
- d) Label this section: **Memorial Service**
- e) Label this section: **Social Action** (*If your chapter did not complete an initiative below it is okay. Continue to follow the outline*)
- **Fatherhood Initiative and Youth Mentoring**
 - **Voter Registration**, Education and Mobilization
 - **Mentoring** – include AOIP (Reading Program)
 - **STEM**
 - **Big Brothers / Big Sisters**
 - **Domestic Violence / Sexual Assault**
 - **Economic Development (State of GA Program only)** *Include write-up and Economic development Form – **Appendix B** (Do not include the criteria for the award)*
 - **Include any other social action programs or events in this section** (Chapter mentoring programs and other social action events sponsored by the chapter. (Include flyers)
 - **Donations** (*This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.*)
 - **Media Documentation** (Newspaper articles or electronic articles, etc.)
- f) Label this section: **Talent Hunt**
- g) Label this section: **Reclamation / Retention** (*Include events that promoted reclamation and retention even if they are also included in other sections of the report. (Also Include Reclamation and Retention Form – **Appendix C** (Do not include criteria in report)*)
- h) Label this section: **College Endowment Fund** (*Show proof of receipt from website that CEF was paid*)
- i) Label this section: **NAACP Life Member** (*Include NAACP Form – **Appendix D** (Do not include criteria in report)*)
- j) Label this section: **International Health Initiatives** (*Include events like St. Jude, Charles R. Drew Blood Drive, Cancer Walk, American Diabetes Association*)
- k) Label this section: **Other Local Community Based Activities**
(*This section is for social action events that the chapter participated in but did not necessarily sponsor. Mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs, parties and other social event to raise money or for a cause*)
- l) Label this section: **Chapter Awards and Other Recognitions**
Any awards received by the chapter or brothers in the chapter. (Include Afro-American Life report here – **Appendix E** (Do not include the criteria in report)
- m) **Form 77 and the signature page** (**Be sure to include signatures**)
-

*****The yearbook must follow that order without deviation

****The outline above follows the evaluation criteria on the next page

THE PACKET MUST NOT EXCEED 100 PAGES.

Note: Quantity over Quality is not best practice. Seeking the best quality packet, with a top to bottom overview based on the evaluation criteria along with the report out in the special notes provided. "Do Not Deviate from the Evaluation Criteria".

INTERNATIONAL UNDERGRADUATE, SMALL, LARGE GRADUATE CHAPTER OF THE YEAR

Evaluation Criteria	Maximum Weight	Nominee's Score
1. Year Book		
(Electronic Submission in pdf format on CD, DVD, or thumb drive)		
a) Introduction and Presentation (Attractiveness, creativity, theme, captivating)	4	_____
b) Table of Contents (Sequence of the year book, flow, easy to follow)	2	_____
c) Proper labeling (Documentation: Captions on the photographs and proper labeling of year book sections)	6	_____
Sub-total for Year Book Electronic Submission	12	_____
2. Programs		
a) Achievement Week	12	_____
b) Scholarships (KRS conformation required)	10	_____
c) Conclave / Leadership Conference Delegates (KRS confirmation of registered delegates required)	2	_____
d) Memorial Service	4	_____
e) Social Action	16	_____
f) Talent Hunt	8	_____
g) Reclamation / Retention	6	_____
h) College Endowment Fund	2	_____
i) NAACP Life Member	2	_____
j) International Health Initiative	8	_____
k) Other Local Community Based Activities (Documentation: mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs etc.)	12	_____
Sub-total for Fraternity Programs	82	_____
3. Chapter Awards and Other Recognitions	6	_____
Total	100	_____

**Criteria Summary Form
Omega Psi Phi Fraternity, Inc.
International Achievement Awards**

General rules for completing this form:

1. The application must be typed responses that are clear, concise, specific, and fully address the topic area. Please carefully read each question before responding. Failure to fully comply with any or all rules **may result in disqualification**.
2. Do not include activities more than once. Enter the activity into the area that it most appropriately supports. Credit will only be given once for one entry of an event or activity.
3. All events and or activities listed must be dated reflecting the year of the event or activity. Events or activities that are not dated will not be considered in the scoring.
4. Applications **will not be accepted** without the Chapter Basileus and Keeper of Records and Seal signature page validating the content and the good standing of the nominee in their community.

A separate form must be completed for each applicant.

_____ **Chapter of The Year**

Year of Award: November 1, _____ to October 31, _____

(Note: should correspond with the Fraternity's fiscal calendar)

Chapter Name:

Street Address: _____

City/State/Zip Code: _____

Chapter Name/District: _____

Location of Chapter as shown on Charter: _____

Note: The signatures of the Basileus and KRS are required below for all awards to confirm that they each read, reviewed and approved the contents of the applications. (Electronic Signatures are Acceptable)

Prepared by: _____
(Name – legibly print or type) (Signature) Date

Chapter Basileus: _____
(Name – legibly print or type) (Signature) Date

Phone Number: _____

Email: _____

Chapter KRS: _____
(Name – legibly print or type) (Signature) Date

Phone Number: _____

Email: _____



SOCIAL ACTION

APPENDIX B

Bro. Cloise Williams
Social Action Chairman

Cvw.legal@gmail.com

(478) 595 – 4836

Social Action Recognition Criteria

In this report, we establish a fraternal standard for judging Social Action activity by chapters. The implementation of this standard at the International level will allow our districts and chapters to understand, with clarity, how Omega recognizes and judges Social Action. Following these guidelines is strongly recommended.

The criteria to be used for the determination of International Social Action Award recipients are listed below:

1. **AREA-1:** In order to be considered for the District or International Social Action Chapter of the Year each chapter must complete at a minimum the following seven (7) programs in this section: Achievement Week, Scholarship, Talent Hunt Program, Memorial Service, Reclamation and Retention, NAACP and College Endowment Fund. **No points will be given to programs in this section, only a check for completion. Any chapter that fails to complete each of the seven internationally mandated programs will not be given further consideration by the District or International Social Action Committee.**

2. **AREA-2:** 25 points for each of the Special Emphasis Programs completed by the Chapter:

**Fatherhood Initiative
Health Initiatives
Big Brother-Big Sister
National Diabetes Program**

**Mentoring
Voter Registration, Education, and Mobilization
Domestic Violence
Charles Drew Blood Drives**

3. **AREA-3:** 10 Points for any new social action program other than mandated or special emphasis programs. An activity is considered a Social Action Activity when the Chapter participates with another organization or independently takes on a project that provides significant support to the community. Mandated or special emphasis programs that are duplicated or performed more than once during the fiscal year should be listed under this section and receive 10 points each time the mandated or special emphasis program is performed. Some examples are, but not limited to, the following:

**Food and Clothing Drives
Thanksgiving Baskets to the Needy
United Way
Sickle Cell Foundation
Senior Citizen Projects
Mentoring and Educational Projects
Campus/ City/County Clean-Up Projects**

**Boys and Girls Clubs
Black on Black Crime Workshops
American Cancer Society
United Negro College Fund (UNCF)
Habitat for Humanity Projects
City and State Humanitarian Projects
Relay for Life**

4. **AREA-4:** One (1) point for each \$100.00 donation to any Social Action Project by the Chapter or by another organization in the name of Omega. Proof of documentation will be a letter on company letterhead from the company in which the chapter or brother donated the money or a copy of the annual report indicating the donation. Points for scholarship donations will not be counted in the Social Action Report.
5. **AREA-5:** 10 points for each media documented community service award received for work involved in the community by the Chapter or a Brother in the Chapter. Proof of documentation can be of any of the following: letter written on company letterhead, local newspaper article, electronic newspaper web-site, magazine article, TV story, or a copy of the annual report indicting service to the community.

All activities, projects, awards, and donations must be clearly listed on the Social Action Report Form. A compact disk (CD) is required with documentation of all activities including donations or example, dates must be listed and appropriate supporting documentation attached.

Parties, dances or other social activities designed to raise funds and/or support community organizations may be considered as a Social Action activity; however, those events that only involve the Chapter Brothers and their families will not be considered as a Social Action Project or Activity.

Document each event with sufficient evidence to qualify for points. Some examples of evidence are, but not limited to, the following:

Ω Several pictures with event report

Ω Letter from a community organization on their letter head

Ω Newspaper articles depicting Omega involvement

Ω Pictures of awards received from the community

Ω Cancelled Checks (front and back)

Ω Letter from a recipient of Omega Social Action efforts

Ω Website printout showing funds raised on behalf of an organization in the name of Omega (i.e. Relay for Life)

Ω Program from community workshop hosted by Omega

NOTE: Documentation of activity without evidence may not qualify for points.

Three award categories have been developed based on membership type and size: small graduate chapters (5 to 49 brothers), large graduate chapters (50 brothers or more) and an undergraduate chapter. Districts will submit the reports from each category to the International Chairman for consideration for the International Social Action Chapter(s) of the Year.

Social Action Report Outline

I. Cover Page

II. Table of Contents

III. Man hours – List each event and the man hours calculating the total man hours at the bottom

Label as Area 1 – Mandated Programs

- Achievement Week
- Scholarship (*Include scholarship form – **Appendix A** (Do not include criteria in report)*)
- Talent Hunt Program
- Memorial Service
- Reclamation and Retention
- NAACP (*Include NAACP Form – **Appendix D** (Do not include criteria in report)*)
- College Endowment Fund.

(No points will be given to programs in this section, only a check for completion. Any chapter that fails to complete each of the seven internationally mandated programs will not be given further consideration by the District or International Social Action Committee.)

(Hint: You can pull the achievement events from your chapter of the year report and place them in this section.

Label as Area 2 - Special Emphasis Programs

- Fatherhood Initiative
- Voter Registration, Education and Mobilization
- Health Initiative
- Mentoring – include AOIP (Reading Program)
- Big Brothers – Big Sisters
- American Diabetes Association
- Charles Drew Blood Drive
- Domestic Violence

Label as Area 3 - Social Action Programs other than mandated or special emphasis

- Economic Development (**State of GA Program only**) *Include write-up and Economic development Form – **Appendix B** (Do not include the criteria for the award)*
- Include any other social actions events in this section (Parties, social events to raise money and reclamation **Appendix C** events should be included here)

Label as Area 4 – Donations (*This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.*)

Label as Area 5 – Media Documentation (*Newspaper articles or electronic articles, etc.*)

Social Action Evaluation Form – **See form below.** Enter the dates of completion and page numbers from report where the write-up can be located.

INTERNATIONAL SOCIAL ACTION COMMITTEE SUMMARY REPORT FORM

Chapter Name: _____

Number of Financial Members for FY: 2022-2023

Chapter Basileus: _____

Chapter Social Action Chairman: _____

Area-1: Internationally Mandated Programs Completed by Chapter			
No points, C for completing program, NC for not completing program			
Program/Activity	Date(s) of Completion	SAC Rating	Page #
Achievement Week			
Scholarship			
Talent Hunt Program			
Memorial Service			
Reclamation and Retention			
STEM			
Fatherhood Initiative and Youth Mentoring			
College Endowment Fund			
NAACP			
TOTALS		0	
Area-2: Special Emphasis Programs Completed by Chapter			
25 pts for each social action special emphasis programs completed by the chapter			
Program/Activity	Date(s) of Completion	SAC Rating	Page #
Fatherhood Initiative			
Voter Registration, Education, and Mobilization			
Health Initiative			
Mentoring			
Big Brothers - Big Sisters			
American Diabetes Association			
Charles Drew Blood Drive			
Domestic Violence			
TOTALS		0	
Area-3: Social Action Activity other than Mandated or Special Emphasis Programs			
10 pts for each social action activity, other than mandated or special emphasis programs			
Program/Activity	Date(s) of Completion	SAC Rating	Page #
TOTALS		0	
Area-4: Contributions (Monetary, etc.) to Social Action Programs and/or Activities			
1point for each \$100.00 donation to any social action project by the chapter or by another organization in the name of Omega.			
Program/Activity	Date(s) of Completion	SAC Rating	Page #
TOTALS		0	
Area-5: Media Document Community Service Award Received			
10 pts for each media documented community service award received for work involved in the community by the chapter or brother in the chapter.			
Program/Activity	Date(s) of Completion	SAC Rating	Page #
TOTALS		0	
GRAND TOTALS		0	

Signature of District Social Action Member

Signature of District SAC Chairman



SCHOLARSHIP FORM

APPENDIX C

Bro. Patrick Daniel
Scholarship Chairman
patrick@thefocusedapproach.com
(770) 367-5116

CRITERIA FOR CHAPTER SCHOLARSHIP AWARD

1. Scholarships given to individual students (not colleges or other organizations).
2. Number of Scholarships awarded.
3. Amount given to each recipient.
4. Amount of money given in proportion to the number of brothers in the chapter.
Formula: Total amount of money given divided by number of members' equal total amount given per brother.
(Example \$4000.00 divided by 55 brothers equal \$72.72 per brother).

CRITERIA FOR UNDERGRADUATE SCHOLASTIC ACHIEVEMENT AWARD

5. Undergraduate chapter must have at least 4 members
6. Undergraduate Cumulative GPA Form must be submitted by Advisor
7. Form must have Registrar's Seal affixed
8. Award will be given to Undergraduate Chapter with highest cumulative GPA

**OMEGA PSI PHI FRATERNITY, INCORPORATED
DISTRICT SCHOLARSHIP COMMITTEE**

**UNDERGRADUATE SCHOLARSHIP REPORT _____
Year**

Name of Chapter: _____

Institution: _____

Address: _____

Basileus: _____ KRS: _____

Scholarship Chairman: _____ Advisor: _____

Financial Brothers: _____

TOTAL AMOUNT OF SCHOLARSHIP (S) AWARDED BY CHAPTER:

List The Recipient (s) and Amount:

List brother(s) Appearing on Dean's List from the previous Semester:

Name & GPA:

List Honors received for Chapter or Members:

If undergraduate chapter has given (awarded) any

scholarships. How much did the chapter give and what was

the source of revenue for funding the scholarship Funding:

****Include Spring or Sumer Semester Grad Verification Form**

**OMEGA PSI PHI FRATERNITY, INCORPORATED
DISTRICT SCHOLARSHIP COMMITTEE**

**GRADUATE SCHOLARSHIP REPORT _____
Year**

Name of Chapter: _____

Address: _____

Basileus: _____ KRS: _____

Scholarship Chairman: _____

Financial Brothers: _____

TOTAL AMOUNT OF SCHOLARSHIP(S) AWARDED BY CHAPTER:
List The Recipient(s) and Amount:

GIVE CRITERIA FOR SELECTION OF SCHOLARSHIP RECIPIENTS:

CHAPTER SOURCE OF REVENUE FOR SCHOLARSHIP FUNDING:

LIST & EXPLAIN ANY SPECIAL RECOGNITION PROGRAMS FOR RECIPIENTS:

PLEASE SUBMIT CHAPTER ROSTER:

Submitted by: _____

Date: _____



ECONOMIC DEVELOPMENT FORM

APPENDIX D

Bro. Keith Hargrove
Economic Development Chairman
Keithhargrove@gmail.com
(404) 447-9825

ECONOMIC DEVELOPMENT AWARDS

CRITERIA

The awards will be judged on the following criteria:

I. CREATIVITY OR INNOVATION (25PTS)

The program or project demonstrates innovative approaches to institutional, financial, technical or legal aspects of economic development. Applicants should demonstrate how their program is a creative “local response to a local issue.” New approaches to problems, which are common to other communities. Judges will rate this criterion based on general knowledge of economic development programming and assess the degree of originality displayed.

II. COMMUNITY INVOLVEMENT (25PTS)

The program or project makes it possible for others to achieve a greater impact by joining public/private participation or state/local government involvement to leverage resources. The program/project should engage multiple stakeholders, volunteers to address community economic issues. Consider the involvement of stakeholders, volunteers and assess the degree of their involvement in the development and implementation of the program. In particular, look at the relevance of the partner’s selected/recruited in the program, not merely the numbers of partners.

III. TRANSFERABILITY (25PTS)

The program or project shows potential use by other local chapters for similar opportunities or solutions. The program or project should be readily transferable to comparable situations in other communities.

IV. PARTICIPATION IN IHQ ECONOMIC DEVELOPMENT PROGRAMS (25PTS)

Results demonstrate a chapter’s level of participation in Omega Psi Phi International Headquarters supported economic development initiatives. Programs can include:

- Converse Opportunity
- Omega Box
- Hyatt Hotel Partnership
- Shaver’s Choice

ECONOMIC DEVELOPMENT REPORT _____
Year

Name of Chapter: _____

Address: _____

Basileus: _____ KRS: _____

Economic Development Chairman: _____

Please elaborate under the following headings”

A) Creativity or Innovation of the project:

B) Community Involvement:

C) Transferability:

D) Participation in IHQ Economic Development programs:



RECLAMATION & RETENTION

APPENDIX E

Bro. Gerard Reese
Reclamation Chairman
(404) 621 – 0403
gerardjreese@gmail.com

Bro. Timothy Thomas
Retention Chairman
(478) 919-7150
Tim6042002@yahoo.com

Criteria for Chapter Reclamation and Retention Award

Each Reclamation report must have an accompanying **form 53 or chapter financial member roster**. The report should also, identify the number of brothers reclaimed and retained for the current reporting period. Points will be on the following scale:

Percentage of Brothers reclaimed:

10% = 50 points

8% and <10% = 40 points

5% and < 8% = 25 points

2% and <5% = 10 points

- Proper Documentation of chapter sponsored activities = 25 points
- Retention of prior year members = 15 points
- Quality of suggestions for reclaiming and retaining brothers = 10 points

Total points available = 100 points

******Please Attach Copy of Form 53 or Chapter Financial Member Roster**

RECLAMATION FORM

CHAPTER NAME _____ CHAPTER # _____

ADDRESS _____ City _____ Zip Code _____

Please Enter Numbers From Form – Financial Member Summary Report
number of brothers in the chapter for the current year

Retained _____ **MSP Program** _____ **# Reclaimed** _____

List all reclamation efforts sponsored by the chapter during the current year: _____
 (Please attach press release, news articles, programs, flyers, etc.)

1. _____	<i>Date</i> _____
2. _____	<i>Date</i> _____
3. _____	<i>Date</i> _____
4. _____	<i>Date</i> _____
5. _____	<i>Date</i> _____
6. _____	<i>Date</i> _____

What suggestions can your chapter give to help us rebuild the membership of the Omega Psi Phi Fraternity, Inc. (Please provide attachments if applicable).

1. _____

2. _____

3. _____

4. _____



FATHERHOOD INITIATIVE AND YOUTH MENTORING

APPENDIX F

Bro. Barrett Walker
FI&YM Chairman
walkerbarrette@yahoo.com
(917) 977 - 1641

Fatherhood Initiative Service Award - Small and Large Graduate Chapters:

Guidelines:

1. Conduct a fatherhood event every quarter.
2. Conduct fatherhood event with another organization.
3. Publish fatherhood event in Local, State, District, or National publications.

Youth Mentorship Service Award - Small and Large Graduate Chapters:

Guidelines:

1. Mentoring program will have a minimum of 10 mentees.
2. Mentoring of mentees 8 hours per month.
3. Conduct a mentoring event every quarter.
4. Conduct a mentoring event with another organization.
5. Publish mentoring event in Local, State, District, or National publications.

Fatherhood Initiative & Youth Mentorship Service Award – Undergraduate Chapter:

Guidelines:

1. Mentoring program will have a minimum of 10 mentees.
2. Mentoring of mentee 8 hours per month.
3. Conduct a mentoring event every quarter.
4. Conduct a mentoring event with another organization (**graduate chapter**).
5. Publish mentoring event in Local, State, District, or National publications.

Fatherhood Initiative Program Large, Small, Undergraduate Chapters Grading Scale

The grading scale will allow for chapters in Georgia to compete on Local, District, and International levels.

Chapter Region:

Chapter Name:

Total points to be Awarded: 125

All entries must be label – Fatherhood Initiative Program.

All entries must have a narrative and photos.

Man hours data must be posted within each entry and number of mentors participated.

Events must be dated and occur during current Fiscal Year.

Chapters must complete a fatherhood event, fatherhood event with a partner organization, and publish an article within the listed publication.

(1) 2 Fatherhood events within 1st, 2nd, and 3rd quarters. 2 = 10pts / 4 = 30pts / 6 = 50pts.

(2) 2 Fatherhood events with a partner organization. 1 = 30pts / 2 = 50pts.

(3) 1 Fatherhood event will be published in local newspaper, Friendship Chronicle, 7th District Pearl, FMIC Newsletter, or Oracle. Local newspaper = 5pts, Friend Chronicle = 10 pts, Pearl= 15 pts, FMIC newsletter = 20 pts, or Oracle = 25pts.

All reports must be submitted Tuesday August 15, 2023.

Late submission will occur a 30-point deduction from final score.

Bonus points: Fatherhood Conversation- chapter must attend 3 out 6 sessions. 3=20pts, 6=50pts.

Youth Mentoring Program Large, Small, Undergraduate Chapters Grading Scale

The grading scale will allow for chapters in Georgia to compete on the Local, District, and International levels.

Chapter Region:

Chapter Name:

Total points to be Awarded: 125

All entries must be label – Mentoring Program.

All entries must have a narrative and photos.

Man hours data must be posted within each entry and number of mentors participated.

Events must be dated and occur during current Fiscal Year.

Chapters must complete a mentoring event, mentoring with partner organization, and publish an article within the listed publication.

(1) Attend chapter sponsor mentoring events. Awarded 1 event = 25, 3 events = 50, above 3 events = 100.

(2) Conduct 50 hours of community service. Awarded 50 hours = 100 pts / Below 50 hours = 50 pts

(3) 1 father event will be published in local newspaper, Friendship Chronicle, 7th District Pearl, FMIC Newsletter, or Oracle. Local newspaper = 5pts, Friend Chronicle = 10 pts, Pearl= 15 pts, FMIC newsletter = 20 pts, or Oracle = 25pts.

Reports must be submitted Tuesday August 15, 2023.

Late submission will occur a 30-point deduction from final score.



NAACP

APPENDIX G

Bro. Dwain Smith

NAACP Chairman

tdwain@tdscommunications.net

(770) 354 - 7678

Criteria For Award Consideration

<u>CRITERIA</u>	<u>POINTS</u>
A: 10 points – College Endowment Fund (CEF)	_____
1) 5 pts – CEF Contribution made	
2) 5 pts – above mandated Contribution	
B: 15 points - % of members holding NAACP Member	_____
>50% -- 15 pts	
>30% and <40% -- 12 pts	
>20% and <30% -- 8 pts	
<20% -- 4 pts	
C: 25 points – Chapter Financial contribution to NAACP (Amount divided by number of brothers in chapter)	_____
>\$400 per brother - 25 pts	
>\$200 and <\$300 -- 20 pts	
>\$100 and <\$200 -- 15 pts	
<\$100 -- 10 pts	
D: 15 points – Chapter Life Membership	_____
E: 20 points – Chapter participation in NAACP civic programs (4 points per program documented)	_____
F: 15 points – Chapter man-hours for NAACP civic programs	_____
>100 per brother - 15 pts	
>75 and 100 -- 8 pts	
>25 and 75 -- 4 pts	
>1 -- 2 pts	
TOTAL POINTS =====>	_ _ _ _ _

NAACP/CEF Committee

Chapter Annual Report Form

Fiscal Year: _____

Date: _____

1) Chapter: _____ Chapter #: _____

2) Chapter Address _____

3) Committee Chair: _____ e-mail _____

4) NAACP Life Membership? YES _____ NO _____ *Type: _____

5) *Number of brothers in Chapter: _____

6) *Number of brothers with local membership: _____

7) *Give the total number of persons chapter registered to vote during year: _____

8) *Chapter's CEF mandated contribution for this year? \$ _____

*Additional Contribution: \$ _____

9) *Describe Chapter's NAACP program activities including man-hours.

Basileus' Signature

Contact Number

Chairs' Signature

Contact Number



AFRO-AMERICAN LIFE

APPENDIX H

Bro. Trevor Thomas
History and Archive / Afro American Life
t.thomas@live.com
(912) 312-7793

AFRO-AMERICAN LIFE

Achievements should reflect what the Brother accomplished based on the criteria listed below:

- Contributions to Uplift those less fortunate in the Chapter's area of operations
- Demonstrated Scholarship by earning an Under-Graduate or Advanced Degree
- Occupied a progressive, helpful and constructive place in the community (in a civic or political capacity)
- Contributed significantly to the Chapter's accomplishment of the Fraternity's Mandated Programs
- Contributed to the mentoring and development of younger, less experienced members of the Chapter
- Elected or appointed to political office
- The Brother receive a community award
- Received a promotion (Military or civilian)
- Received a school award
- Retired
- Other significant contributions as deemed worthy by the Chapter

The State of Georgia will recognize those brothers at the State Workshop who have done any outstanding deed or who have been promoted within the state of Georgia. In addition, chapters should document any Black History program they participated in or sponsored.

Afro-American Life Report

Please use the attached Afro-American Life form to send to your Region Representative.

Chapter: _____ Grad U/Grad Fiscal Year _____

Purpose – To document and acknowledge the achievements of Brothers on an annual basis

Brother's Name	Achievement(s)	Date

Ω This report should be sent to the Region Representative per: Georgia State Reporting Procedures

A non- exclusive list of possible achievements



COMPLIANCE FORMS FOR REGION REPS AND STATE COMMITTEE CHAIRMAN

APPENDIX I

Bro. Timothy Block
1st Vice State Representative
1stVice@oppga.org
(215) 840-3131

**REGION REPRESENTATIVE - TO - ACHIEVEMENT WEEK CHAIR
CHECKLIST**

Committee _____ **Date:** _____

I have received chapter committee reports for the following chapters from Region _____ Representative:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

This is to verify that I have received your package and have put together a committee to conduct the evaluations.

COMMITTEE MEMBERS:

_____	_____
_____	_____

Region Representative

CHECKLIST FROM STATE COMMITTEE CHAIR
TO
1ST VICE STATE REPRESENTATIVE
FOR

_____ Committee

DATE: _____

I have received chapter committee reports for the following chapters from Region _____ Representative:

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

7. _____ 8. _____

A score sheet was used for the purpose of determining the State Winners

The following Brothers were included on my committee for the purpose of evaluating the reports.

Name	Chapter
_____	_____
_____	_____
_____	_____
_____	_____

Committee Chair

“IMPORTANT”

CHAPTER ACHIEVEMENT WEEK (Individuals) AWARDS’ AND ESSAY CONTEST WINNER GUIDELINES

The State of Georgia will recognize individuals and chapters in the following categories for the reporting period of November 1, 2021, through October 31, 2023. **Specific instructions will be sent to Chapters regarding Individual Achievement Awards and Essay Contest Winners from the Achievement Week Chairman.**

NOTE: Individual Achievement Week awards and Essay contest winners are due in Chapter Folders on the State Website on December 1, 2023. All reports submitted must be on Form 77.

1. Graduate Omega Man of the Year
2. Undergraduate Omega Man of the Year
3. Superior Service Award
4. Citizen of the Year Award
5. Lifetime Achievement Founders’ Award
6. Colonel Charles Young Military Leadership Award
7. Ernest E. Just Undergraduate Advisor Award
8. Father of the Year Service Award
9. Essay Contest Winner
10. *Youth Mentee of the Year (Small and Large Graduate Chapters (2024))*