



State of Georgia Organization Annual Chapter Reports Booklet C.A.R.E.

COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE



State History & Archives Program

PURPOSE

The History & Archives Exhibit Program seeks to encourage local chapters and their members to display such artifacts and/or memorabilia that have some historical fraternal affiliation to a Brother Chapter, or the Fraternity.

POLICY

Only winning entries from State Workshops will be allowed to enter into the 7th District Artifacts & Memorabilia Exhibits Program for awards. Exhibits should focus on historical items and may include Chapter scrapbooks with articles and/or photographs that tell the history of the chapter and its inspiring role in the local community. Artifacts such as old school fraternal paraphernalia and Omega related items might also be included.

The State Director of History & Archives will appoint a panel of judges from the conference attendees to judge the exhibits.

GUIDELINES FOR ENTERING

- A. Chapter winners must pre-register prior to the Conference to reserve space for their exhibit. The winning chapter will be credited for ONE (1) FREE VISITING BROTHER REGISTRATION to the District Meeting.
- B. All chapters are responsible for setting up their exhibits.
- C. All exhibits will be set-ups in the designated area by 9:00 am the Saturday morning of the Conference.
- D. Each exhibit will be restricted to no more than one 6x8-ft. table for display. Depending upon the number and size of exhibits submitted, two exhibits may be required to share a table.
- E. Audio presentation must not exceed **10** minutes. The exhibitor must supply audio-visual equipment, extension cords, and all other supporting devices.
Neither the committee nor the State will be responsible for the loss of or damage to electronic equipment.
- F. ALL chapters are responsible for dismantling their exhibit at the scheduled disassembly time.
- G. In case of a tie score, the winner will then be determined by the highest total of points in categories 3,5, and 6 on the adjudicator's score sheet

COMMITTEE DUTIES & RESPONSIBILITIES

1. Each chapter Chairman must notify the District Chairman of the State winners who will notify the District Representative of winners for affirmation of FREE REGISTRATION to the District meeting.
2. Make sure room for exhibits is provided and open.
3. Purchase trophies and/or plaques for winners(s).
4. Assign persons to monitor the room during the judging and viewing of the exhibits.

Adjudicator's Form

State History and Archives guidelines for submission and scoring criteria included. All chapters are encouraged to display artifacts and memorabilia at the State Workshop. If you have any questions, please contact Brother Chris Houston State Chair at ce_houston@yahoo.com.

Exhibit #: _____

Date: _____

Give a brief description and significance of the History, Archives, or exhibit display as to why and how it relates to the history of the chapter or Fraternity.

<u>Rating Criteria</u>	<u>Max Pts</u>	<u>Pts</u>
1. Does artifact meet the description?	10 pts	-
2. Does the exhibit have eye appeal?	5 pts	-
3. Does the exhibit reflect Omega history?	20 pts	-
4. Does the exhibit reflect craftsmanship?	5 pts	-
5. Is the Artifact of significance to the Chapter?	15 pts	-
6. Is the Artifact of significance to the Fraternity?	25 pts	-
7. Organization and format of exhibit.	<u>20 pts</u>	-
TOTAL POINTS	100 pts	

Adjudicator's Name

Date



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Recommendations Submittal Form

a. Recommendation Index: _____

Title _____ (6 Word Max)

Submitted By: Bro. _____ Control Number: _____

Contact Info: _____
(E-mail Address req'd) (Phone Number)

Chapter Name: _____ Location: _____

b. Submittal Information:

Date Submitted to Recommendations Chairman:

Method: Electronic Fax Mail/Other

Date Received by Recommendations Chairman

Method: Electronic Fax Mail/Other

c. Endorsement:

Submittal of this Recommendation was endorsed by _____
(Chapter Name).

Chapter Contact: Bro. _____ Office _____

Contact Info: _____
(E-mail Address req'd) (Phone Number)

d. Research:

This Recommendation will have a Financial Impact on:

Candidates for Membership Brothers Chapters State District Fraternity

Estimate of Annual/One-Time Financial Impact _____

This Recommendation will affect: Constitution By-Laws New Membership Policy Dues Other Procedure

Recommendations Submittal Form

e. **Recommendation:**

Insert text of the Recommendation. **Limited to 25 words or less.** (Rationale to be indicated below):

f. **Rationale:**

Insert text that describes the rationale for the Recommendation and other supporting comments. Limited to 250 words or less:

g. **History:**

This Recommendation is: New Previously Submitted

If Previously Submitted, indicate: State Meeting #/ Year: _____

Host City _____

h. **Referral:**

This Recommendation should be referred to _____

Committee or Office

Any recommendations shall be submitted no less than ninety (90) days before the State Meeting. Therefore, Deadline for submission is June 26, 2020; please email Bro. THAD HODGES thad.hodges@yahoo.com Phone: (912) 429-0703

