ΩΨΦ STATE ORGANIZATION of GEORGIA

C.A.R.E

COMMITMENT | ACCOUNTABILITY | RESPONSBILITY | EXCELLENCE

OMEGA PSI PHI FRATERNITY, INC.

SEVENTH DISTRICT

STATE OF GEORGIA ORGANIZATION

ANNUAL CHAPTER REPORTS BOOKLET

November 1, 2020 through October 31, 2021

Bro. L. Keith Reddings, State Representative

Bro. David Jones, 1st Vice State Representative

State of Georgia Organization
Annual Chapter Reports Booklet
C.A.R.E. -
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: 4/12/2020

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Annual Reports Submission

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************WILL UPDATE ONCE FINAL VERISON IS APPROVED************

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Foreword

Brothers, it is the time of year that each chapter in the State of Georgia should be working to report all events and activity that take place from November 1, 2020 to August 31, 2021. Chapter Basilei are asked to designate a reports coordinator to ensure that the chapter submits an annual report. All reports are to be submitted electronically as a PDF document on the State website under the "reporting" tab. ***Our goal is 100% reporting of all Chapters.*** This document has been updated to include an outline on how the reports should be presented along the scoring requirements. ***All Chapter reports should be uploaded in chapter folders on the State Website Portal in PDF format no later than August 31, 2021 (midnight September 1). All Chapter Basilei were given the chapter login and password to access the chapter folder.*** **All Form 77 documents to include with the chapter reports are listed on the State Website. The winning reports from 2020 can be found on the State Website as well as examples.** At the State workshop, chapters with the highest scores will be recognized for their outstanding work and achievements. For the chapters receiving awards that will advance to the District level there will be time given to include the remaining activities from August 31, 2021 to October 31, 2021. As a reminder, the State Individual Achievement Week awards will be selected after the November 2021 Achievement Week winners have been selected by each chapter. We will ask each chapter to submit their winners by a selected date.

I would like to express my sincere appreciation and gratitude in advance to the Regional Representatives, State Committee Chairmen and all Chapters for their efforts. If you have any questions during this process, please feel free to contact the Achievement Week Chairman, your Regional Representative or myself.

Fraternally,

Brother David Jones
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All Chapters should submit two (2) stand-alone report:

Chapter of the year (See outline on page 9)
Social Action Report (See outline on page 11)

All Forms are located on the State Website: www.opp-ga.com

TIMELINE

- 1st notifications to chapters for reports and award consideration will be sent **April 1, 2021**
- 2nd notification will be sent to Chapter leadership via email on **June 1, 2021**
- **State Reporting Training Thursday, June 17, 2021**
- 3rd notification will be sent to Chapter leadership via email on **August 1, 2021**
- **August 31, 2021 at 11:59pm** All reports are due in chapter folders via the State Website portal
- **September 12, 2020** Region Winners are due to the Achievement Week Chair by the Region Reps
- **September 19, 2020 All Award winners are due to** 1st Vice State Representative from Committee chairs

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List of Awards for Consideration

Chapter Awards

1. Region I Undergraduate Chapter
2. Region I Large Graduate Chapter
3. Region II Small Graduate Chapter
4. Region II Large Graduate Chapter
5. Region III Small Graduate Chapter
6. Region III Large Graduate Chapter
7. Region IV Undergraduate Chapter
8. Region IV Small Graduate Chapter
9. Region IV Large Graduate Chapter
10. Region V Undergraduate Chapter
11. Region V Small Graduate Chapter
12. Region V Large Graduate Chapter
13. State Undergraduate Chapter
14. State Small Graduate Chapter
15. State Large Graduate Chapter
16. Social Action Undergraduate Chapter
17. Social Action Small Graduate Chapter
18. Social Action Large Graduate Chapter
19. Fatherhood Initiative and Youth Mentorship Undergraduate
20. Fatherhood Initiative Small Graduate Chapter
21. Fatherhood Initiative Large Graduate Chapter
22. Youth Mentoring Small Graduate Chapter
23. Youth Mentoring Large Graduate Chapter
24. Reclamation Small Graduate Chapter
25. Reclamation Large Graduate Chapter
26. Retention Small Graduate Chapter
27. Retention Large Graduate Chapter
28. Reclamation Large Graduate
29. Retention Small Graduate
30. Retention Large Graduate
31. Scholarship Undergraduate Chapter (Highest GPA)
32. Scholarship Graduate Chapter
33. History and Archives Undergraduate Graduate Chapter
34. History and Archives Graduate Chapter
35. Alonzo A. Bennett Honorary Scholarship Awards
36. Georgia State Tag Scholarships

Individual Award

William “Buck” Crosby Bridge Builder Award

Chapter of the Year Report Outline

Download the Form 77 for Chapter of the Year from the State Website
www.opp-ga.org

a) Cover Page: Introduction and Presentation ***(Ex. Chapter Photo, make up of your chapter)***
b) Table of Contents ***(Create a table of contents following the order listed below with***
c) ***proper labeling)***
(The yearbook must follow this order without deviation).

a) Label this section: **Achievement Week**
b) Label this section **Scholarship** *(Include signature from KRS)*
c) Label this section: **Conclave / Leadership conference / District Meeting / State Meeting** (Insert Form 36 listing the delegates from each meeting and a write-up showing pictures with captions) (Include Signature of KRS)
d) Label this section: **Memorial Service**
e) Label this section: **Social Action** – (If your chapter did not complete an initiative below it is okay. Continue to follow the outline)
   - Fatherhood Initiative Write-up and Complete the Fatherhood Initiative Form
   - Voter Registration, Education and Mobilization
   - Mentoring – include AOIP (Reading Program)
   - Big Brothers – Big Sisters
   - Domestic Violence / Sexual Assault
   - Include any other social action programs or events in this section **(Parties and social events to raise money should be included here)**
   - Donations ***(This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.)***
   - Media Documentation ***(Newspaper articles or electronic articles, etc.)***
f) Label this section: **Talent Hunt**
g) Label this section: **Reclamation / Retention** *(Include events that promoted reclamation and retention even if they are also included in other sections of the report. (Also Include Reclamation and Retention Form)*
h) Label this section: **College Endowment Fund** *(Show proof of receipt from website that CEF was paid)*
i) Label this section: **NAACP Life Member** *(Include Signature from KRS)*
j) Label this section: **International Health Initiatives** (Include events like St. Jude, Charles R. Drew Blood Drive, Cancer Walk, American Diabetes Association)
k) Label this section: **Other Local Community Based Activities** (Documentation: Mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs, parties and other social event to raise money or for a cause)

l) Label this section: **Chapter Awards and Other Recognitions**
Any awards received by the chapter or brothers in the chapter.
m) **Form 77 and the signature** page **(Be sure to include signatures)**
*****(The yearbook must follow that order without deviation)**

THE PACKET MUST NOT EXCEED 100 PAGES.

Note: Quantity over Quality is not best practice. Seeking the best quality packet, with a top to bottom overview based on the evaluation criteria along with the report out in the special notes provided. "Do Not Deviate from the Evaluation Criteria".

INTERNATIONAL SMALL/LARGE GRADUATE AND UNDERGRADUATE CHAPTER OF THE YEAR

Evaluation Criteria

	Maximum Weight	Nominee's Score
1. Year Book (Electronic Submission in pdf format on CD, DVD, or thumbdrive)		
a) Introduction and Presentation *(Attractiveness, creativity, theme, captivating)*	4	_____
b) Table of Contents *(Sequence of the year book, flow, easy to follow)*	2	_____
c) Proper labeling *(Documentation: Captions on the photographs and proper labeling of year book sections)*	6	_____
Sub-total for Year Book Electronic Submission	***12***	_____
2. Programs		
a) Achievement Week	12	_____
b) Scholarships (KRS conformation required)	10	_____
c) Conclave / Leadership Conference Delegates *(KRS confirmation of registered delegates required)*	2	_____
d) Memorial Service	4	_____
e) Social Action	16	_____
f) Talent Hunt	8	_____
g) Reclamation / Retention	6	_____
h) College Endowment Fund	2	_____
i) NAACP Life Member	2	_____
j) International Health Initiative	8	_____
k) Other Local Campus or Community Based Activities *(Documentation: mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs etc.)*	12	_____
Sub-total for Fraternity Programs	***82***	_____
3. Chapter Awards and Other Recognitions	6	_____
Total	**100**	_____

Social Action Report Outline

Download the Social Action Chapter of the Year Criteria from the State Website
www.opp-ga.org

I. Cover Page

II. Table of Contents

III. **Man hours** – *List each event and the man hours calculating the total man hours at the bottom*

IV. Include Social Action Evaluation Form in the report here ***(Enter the dates of completion and page numbers from report where the write-up can be located.***

V. Label as Area 1 – Mandated Programs

VI. Label as Area 2 - Special Emphasis Programs

- Fatherhood Initiative Write-up and Complete the Fatherhood Initiative Form
- Voter Registration, Education and Mobilization
- Health Initiative
- Mentoring – include AOIP (Reading Program)
- Big Brothers – Big Sisters
- American Diabetes Association
- Charles Drew Blood Drive
- Domestic Violence

VII. Label as Area 3 - Social Action Programs other than mandated or special emphasis

- Include any other write-ups as it pertains to this section **(Parties and social events to raise money can be included here)**

VIII. **Label as Area 4 –** Donations ***(This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.)***

IX. **Label as Area 5 –** Media Documentation ***(Newspaper articles or electronic articles, etc.)***

INTERNATIONAL SOCIAL ACTION COMMITTEE SUMMARY REPORT FORM

Chapter Name:
Number of Financial Members for FY: 2011-2012: (11/1/20- 10/31/21)
Chapter Basileus:
Chapter Social Action Chairman:

Area-1: Internationally Mandated Programs Completed by Chapter			
No points, C for completing program, NC for not completing program			
Program/Activity	**Date(s) of Completion**	**SAC Rating**	**Page #**
Acheivement Week			
Scholarship			
Talent Hunt Program			
Memorial Service			
Reclamation and Retention			
College Endowment Fund			
NAACP			
	TOTALS	0	

Area-2: Special Emphasis Programs Completed by Chapter			
25 pts for each social action special emphasis programs completed by the chapter			
Program/Activity	**Date(s) of Completion**	**SAC Rating**	**Page #**
Fatherhood Initiative			
Voter Registration, Education, and Moblization			
Health Initiative			
Mentoring			
Big Brothers - Big Sisters			
American Diabetes Association			
Charles Drew Blood Drive			
Domestic Violence			
	TOTALS	0	

Area-3: Social Action Activity other than Mandated or Special Emphasis Programs			
10 pts for each social action activity, other than mandated or special emphasis programs			
Program/Activity	**Date(s) of Completion**	**SAC Rating**	**Page #**
	TOTALS	0	

Area-4: Contributions (Monetary, etc.) to Social Action Programs and/or Activities			
1point for each $100.00 donation to any social action project by the chapter or by another organization in the name of Omega.			
Program/Activity	**Date(s) of Completion**	**SAC Rating**	**Page #**
	TOTALS	0	

Area-5: Media Document Community Service Award Received			
10 pts for each media documented community service award received for work involved in the community by the chapter or brother in the chapter.			
Program/Activity	**Date(s) of Completion**	**SAC Rating**	**Page #**
	TOTALS	0	
	GRAND TOTALS	0	

Signature of District Social Action Member

Signature of District SAC Chairman