

## **Social Action Report Outline**

### **I. Cover Page**

### **II. Table of Contents**

### **III. Man hours** – *List each event and the man hours calculating the total man hours at the bottom*

### **IV.** Include Social Action Evaluation Form in the report here (***Enter the dates of completion and page numbers from report where the write-up can be located.***)

### **V. Label as Area 1 – Mandated Programs**

### **VI. Label as Area 2 - Special Emphasis Programs**

- Fatherhood Initiative Write-up and Complete the Fatherhood Initiative Form
- Voter Registration, Education and Mobilization
- Health Initiative
- Mentoring – include AOIP (Reading Program)
- Big Brothers – Big Sisters
- American Diabetes Association
- Charles Drew Blood Drive
- Domestic Violence

### **VII. Label as Area 3 - Social Action Programs other than mandated or special emphasis**

- Economic Development (***State of GA Program only***) ***Include Form in report. Do not include the criteria for the award***
- Include any other write-ups as it pertains to this section (***Parties and social events to raise money can be included here***)

### **VIII. Label as Area 4 – Donations** (***This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.***)

### **IX. Label as Area 5 – Media Documentation** (***Newspaper articles or electronic articles, etc.***)