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OMEGA PSI PHI FRATERNITY, INC.
SEVENTH DISTRICT
STATE OF GEORGIA ORGANIZATION
ANNUAL CHAPTER REPORTS BOOKLET

November 1, 2019 through October 31, 2020

Bro. L. Keith Reddings, State Representative
Bro. David Jones, 1st Vice State Representative
Guidelines for State Awards
And
Annual Reports Submission

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Brothers, it is the time of year that each chapter in the State of Georgia should be working to report all events and activity that take place from November 1, 2019 to August 31, 2020. Chapter Basilei are asked to designate a reports coordinator to ensure that the chapter submits an annual report. All reports are to be submitted electronically as a PDF document on the State website under the “reporting” tab. Our goal is 100% reporting of all Chapters. The reports booklet has been updated to include an outline on how the reports should be presented along the scoring requirements. All Chapter reports are due to Regional Representatives in PDF format via upload to State Website Portal no later than September 6, 2020. At the State workshop, chapters with the highest scores will be recognized for their outstanding work and achievements. For the chapters receiving awards that will advance to the District level there will be time given to include the remaining activities from August 31, 2020 to October 31, 2020. As a reminder, the State individual Achievement Week awards will be selected after the November 2020 Achievement Week winners have been selected by each chapter. We will ask each chapter to submit their winners by a selected date.

I would like to express my sincere appreciation and gratitude in advance to the Regional Representatives, State Committee Chairmen and Chapter Reports Coordinators for their efforts. If you have any questions during this process, please feel free to contact the Achievement Week Chairman, your Regional Representative or myself.

Fraternally,

Brother David Jones
1st Vice Georgia State Representative

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State of Georgia Reporting Policy Revision

Statement of Policy

It is the policy of the State of Georgia Organization to accurately evaluate the administrative functions of all local chapters. Performance evaluation is intended to serve as a positive motivator for local chapters to improve overall effectiveness and productivity through candid appraisal and feedback. Additionally, it is important that the State of Georgia Organization adequately recognize the accomplishments and activities of its local chapters through merit awards.

Reason for Policy

The purpose of this document is to guide and inform the local chapters of the procedures for submission, administration, and evaluation of annual reports. It also:

- Defines the flow of information
- Assigns responsibility for administering reports once received from local chapter
- Explains how awards will be scored and reported back to the local chapter
- Ensures reporting standards are consistent at all levels in the fraternity
- Provides clear and timely communication of the status of reports
- Provides fair representation of a chapter’s performance and opportunity for review of results

Who Should Know This Policy

1. Georgia State Council Members, and Chapter Advisors
2. State of Georgia Undergraduate & Graduate Chapter Leadership
3. Chapter Report Coordinator

Procedures

Graduate and undergraduate chapters shall upload their reports to the Georgia State Website Portal for their Chapter Tab. The Region Representative will review each chapter report submitted and select the Regional Chapter winners and for those to the State Committee Chairs for review. Regional Representatives and their committees will determine the Region’s Graduate and Undergraduate Chapter of the year.

The State Committee Chairs shall form a committee of at least four brothers within his region to score and evaluate the individual committee reports. The State Committee Chair will decide the exact date, time, and by what means the committee will meet to review and evaluate the reports. The State Committee Chairs will submit the names of the winners and the tabulation sheets signed by each committee member to the 1st Vice State Representative via email NLT September 21, 2020.
The 1st Vice State Representative shall send the State Representative and the Keeper of Records and Seal a copy of all the award results via email upon completion of the reporting process.

At the conclusion of the Georgia State Workshop, State Winners will have 20 days to update reports by means of addendums.

Chapter should submit two stand-alone reports:
1) Chapter of the year including form 77 with signatures (See outline on page 12)
2) Social Action Report (See outline on page 23)

Timeline - (ALL REPORTS MUST BE SENT BEFORE RESPECTIVE DATES SHOWN, THIS IS A RECEIVED DATE)
• 1st notifications to chapters for reports and award consideration will be sent May 31, 2020 via email
• 2nd notification will be sent to Chapter leadership via email on June 28, 2020
• 3rd notification will be sent to Chapter leadership via email on July 26, 2020
• September 6, 2020 all reports are due to Regional Representatives via upload to State Website Portal. (This is NOT a posted by date, but a received by date. All reports received after the suspense date (midnight) will not be considered for awards, but are reported in the Workshop Reports Booklet).
• September 13, 2020 all reports are due to State Committee chairs from Regional Representatives.
• September 21, 2020 Names of winners are due to 1st Vice State Representative from Committee chairs
• September 23, 2020 1st Vice State Representative will secure order for plaques for the winners.

Desired Outcomes
Evaluation and reporting practices will be fair and consistent throughout the state of Georgia. These practices will support the performance and achievement standards set by the State of Georgia Organization and provide meaningful feedback to improve overall effectiveness and productivity of the local chapters.

Review and Reporting
This policy will be reviewed at the Annual Georgia State Workshop in accordance with the State of Georgia Organization’s current policy review process.
List of Awards for Consideration

Chapter of the Year Awards
1. Region I Graduate Chapter
2. Region I Undergraduate Chapter
3. Region II Graduate Chapter
4. Region II Undergraduate Chapter
5. Region III Graduate Chapter
6. Region III Undergraduate Chapter
7. Region IV Graduate Chapter
8. Region IV Undergraduate Chapter
9. Region V Graduate Chapter
10. Region V Undergraduate Chapter
11. State Small Graduate Chapter
12. State Large Graduate Chapter
13. State Undergraduate Chapter
14. Social Action Large Graduate Chapter
15. Social Action Small Graduate Chapter
16. Social Action Undergraduate Chapter
17. Fatherhood Initiative and Mentoring Graduate Chapter
18. NAACP Graduate Chapter
19. NAACP Undergraduate Chapter
20. Reclamation/Retention Graduate Chapter
21. Reclamation/Retention Undergraduate Chapter
22. Economic Development Graduate Chapter
23. Economic Development Undergraduate Chapter
24. Scholarship Graduate Chapter
25. Scholarship Undergraduate Chapter
26. Afro-American Life Undergraduate Chapter
27. Afro-American Life Graduate Chapter
28. History and Archives Graduate Chapter
29. History and Archives Undergraduate Graduate Chapter
30. Undergraduate Scholastic Achievement Award
31. Alonzo A. Bennett Honorary Scholarship Awards
32. Additional Scholarships

Individual Award
William “Buck” Crosby Bridge Builder Award
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COMMUNITY & CIVIC AFFAIRS - ACHIEVEMENT WEEK

Bro. Terence Green
Community & Civic Affairs Chair
terence.green@hotmail.com
912-313-3953

Note: Chapter of the Year report is the 1st Stand-alone Report
Small/Large Graduate and Undergraduate Chapter of the Year - The Small/Large Graduate and Undergraduate Chapter of the Year should be a Chapter that has made significant contributions on the District and the International level of the Fraternity as well as to its community. Graduate Chapters with financial membership of 50 members or more will be in the Large Graduate Chapter category. Graduate Chapters with financial membership below 50 members will be in the Small Graduate Chapter category. Additionally, the Chapter must be in good standing at the District and International levels during the immediate year prior to the award and the year of the award. The exception would be only for Chapters that were not chartered in the prior year.

The scoring criteria for the award is listed below:

Special Notes: (Each Section must contain the following or point deductions will take place).

☐ The summary shall follow the outline and each section should be arranged as follows:
   1. Agenda, Program or Flyer that outlines or announces the event
   2. Photos (labeled to include description of the event and date) and news articles that support the activity. Documentation: Captions on the photographs and proper labeling of year book sections
   3. Written report that documents the results of the activity
   4. Pictures and photos in the summary should coincide with the dates of the period covered
   5. Chapters must still provide mandatory items even though the committee will verify with IHQ

All submissions must follow the International Small/Large Graduate and Undergraduate Chapter of The Year Evaluation Criteria listed on the page below without deviation and in criteria order. Forms must not be altered / changed or deductions will take place. For example, the yearbook starts with:
Chapter of the Year Report Outline

a) Cover Page: Introduction and Presentation (Ex. Chapter Photo, make up of your chapter)
b) Table of Contents (Create a table of contents following the order listed below with proper labeling)
(The yearbook must follow this order without deviation).

a) Label this section: Achievement Week
b) Label this section Scholarship (Include scholarship form – Appendix A) (Do not include criteria in report)
c) Label this section: Conclave / Leadership conference / District Meeting / State Meeting (Insert Form 36 listing the delegates from each meeting and a write-up showing pictures with captions)
d) Label this section: Memorial Service
e) Label this section: Social Action (If your chapter did not complete an initiative below it is okay. Continue to follow the outline)

- **Fatherhood Initiative and Youth Mentoring** (See Appendix B for FI&YM chapter of the year criteria)
- **Voter Registration**, Education and Mobilization
- **Mentoring** – include AOIP (Reading Program)
- **Big Brothers – Big Sisters**
- **Domestic Violence / Sexual Assault**
- **Economic Development** (State of GA Program only) Include write-up and Economic development Form – Appendix C) (Do not include the criteria for the award)
- **Include any other social action programs or events in this section** (Chapter mentoring programs and other social action events sponsored by the chapter. (Include flyers)
- **Donations** (This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.)
- **Media Documentation** (Newspaper articles or electronic articles, etc.)

f) Label this section: Talent Hunt
g) Label this section: Reclamation / Retention (Include events that promoted reclamation and retention even if they are also included in other sections of the report. (Also Include Reclamation and Retention Form – Appendix D) (Do not include criteria in report)
h) Label this section: College Endowment Fund (Show proof of receipt from website that CEF was paid)
i) Label this section: NAACP Life Member (Include NAACP Form – Appendix E) (Do not include criteria in report)
j) Label this section: International Health Initiatives (Include events like St. Jude, Charles R. Drew Blood Drive, Cancer Walk, American Diabetes Association)
k) Label this section: Other Local Community Based Activities

(This section is for social action events that the chapter participated in but did not necessarily sponsor. Mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs, parties and other social event to raise money or for a cause)
l) Label this section: Chapter Awards and Other Recognitions

Any awards received by the chapter or brothers in the chapter. (Include Afro-American Life report here – Appendix F) (Do not include the criteria in report)
m) Form 77 and the signature page. (Include all signatures) Use the correct form 77 (Small Graduate Chapter/Large Graduate Chapter/Undergraduate Chapter

****The yearbook must follow that order without deviation

****The outline above follows the evaluation criteria on the next page
THE PACKET MUST NOT EXCEED 100 PAGES.

Note: Quantity over Quality is not best practice. Seeking the best quality packet, with a top to bottom overview based on the evaluation criteria along with the report out in the special notes provided. “Do Not Deviate from the Evaluation Criteria”.

INTERNATIONAL CHAPTER OF THE YEAR
Evaluation Criteria

<table>
<thead>
<tr>
<th>Maximum Weight</th>
<th>Nominee’s Score</th>
</tr>
</thead>
</table>

1. **Year Book**

   *(Electronic Submission in pdf format on CD, DVD, or thumb drive)*

   a) Introduction and Presentation
      *(Attractiveness, creativity, theme, captivating)*
      4
   b) Table of Contents
      *(Sequence of the year book, flow, easy to follow)*
      2
   c) Proper labeling
      *(Documentation: Captions on the photographs and proper labeling of year book sections)*
      6

Sub-total for Year Book Electronic Submission  12

2. **Programs**

   a) Achievement Week
      12
   b) Scholarships (KRS confirmation required)
      10
   c) Conclave / Leadership Conference Delegates
      *(KRS confirmation of registered delegates required)*
      2
   d) Memorial Service
      4
   e) Social Action
      16
   f) Talent Hunt
      8
   g) Reclamation / Retention
      6
   h) College Endowment Fund
      2
   i) NAACP Life Member
      2
   j) International Health Initiative
      8
   k) Other Local Campus or Community Based Activities
      *(Documentation: mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs etc.)*
      12

Sub-total for Fraternity Programs 82

3. **Chapter Awards and Other Recognitions**

   6

Total 100
General rules for completing this form:

1. The application must be typed responses that are clear, concise, specific, and fully address the topic area. Please carefully read each question before responding. Failure to fully comply with any or all rules may result in disqualification.
2. Do not include activities more than once. Enter the activity into the area that it most appropriately supports. Credit will only be given once for one entry of an event or activity.
3. All events and or activities listed must be dated reflecting the year of the event or activity. Events or activities that are not dated will not be considered in the scoring.
4. Applications will not be accepted without the Chapter Basileus and Keeper of Records and Seal signature page validating the content and the good standing of the nominee in their community. A separate form must be completed for each applicant.

Large Graduate Chapter of The Year Award

Year of Award: November 1, __________to October 31, __________
(Note: should correspond with the Fraternity’s fiscal calendar)

Large Graduate Chapter Name:

________________________________________________________________________

Street Address: ________________________________________________________________________________

City/State/Zip Code: _____________________________________________________________________________

Chapter Name/District: __________________________________________________________________________

Location of Chapter as shown on the Charter: ________________________________________________________________________
This Signature Page Must be submitted with each application

Note: The signatures of the Basileus and KRS are required below for all awards to confirm that they each read, reviewed and approved the contents of the applications. (Electronic Signatures are Acceptable)

<table>
<thead>
<tr>
<th>Prepared by:</th>
<th>(Name – legibly print or type)</th>
<th>(Signature)</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Chapter Basileus:</th>
<th>(Signature)</th>
<th>Date</th>
</tr>
</thead>
</table>

| Phone Number: | |
|----------------|

| Email: | |
|--------| |

<table>
<thead>
<tr>
<th>Chapter KRS:</th>
<th>(Name – legibly print or type)</th>
<th>(Signature)</th>
<th>Date</th>
</tr>
</thead>
</table>

| Phone Number: | |
|----------------|

| Email: | |
|--------| |
General rules for completing this form:

1. The application must be typed responses that are clear, concise, specific, and fully address the topic area. Please carefully read each question before responding. Failure to fully comply with any or all rules may result in disqualification.
2. Do not include activities more than once. Enter the activity into the area that it most appropriately supports. Credit will only be given once for one entry of an event or activity.
3. All events and or activities listed must be dated reflecting the year of the event or activity. Events or activities that are not dated will not be considered in the scoring.
4. Applications will not be accepted without the Chapter Basileus and Keeper of Records and Seal signature page validating the content and the good standing of the nominee in their community.

A separate form must be completed for each applicant.

_____ Small Graduate Chapter of The Year Award

Year of Award: November 1, __________ to October 31, __________
(Note: should correspond with the Fraternity’s fiscal calendar)

Small Graduate Chapter Name:

____________________________________________________________

Street Address: ________________________________

City/State/Zip Code: ________________________________

Chapter Name/District: ________________________________

Location of Chapter as shown on the Charter: ________________________________
This Signature Page Must be submitted with each application

Note: The signatures of the Basileus and KRS are required below for all awards to confirm that they each read, reviewed and approved the contents of the applications. (Electronic Signatures are Acceptable)

Prepared by: ____________________________  ____________________________  
(Name – legibly print or type) (Signature) Date

Chapter Basileus: ____________________________  ____________________________  
(Signature) Date

Phone Number: ____________________________

Email: ____________________________

Chapter KRS: ____________________________  ____________________________  
(Name – legibly print or type) (Signature) Date

Phone Number: ____________________________

Email: ____________________________
Criteria Summary Form  
Omega Psi Phi Fraternity, Inc. 
International Achievement Awards  

General rules for completing this form:

1. The application must be typed responses that are clear, concise, specific, and fully address the topic area. Please carefully read each question before responding. Failure to fully comply with any or all rules may result in disqualification.

2. Do not include activities more than once. Enter the activity into the area that it most appropriately supports. Credit will only be given once for one entry of an event or activity.

3. All events and or activities listed must be dated reflecting the year of the event or activity. Events or activities that are not dated will not be considered in the scoring.

4. Applications will not be accepted without the Chapter Basileus and Keeper of Records and Seal signature page validating the content and the good standing of the nominee in their community.

A separate form must be completed for each applicant.

Undergraduate Chapter of The Year Award:

November 1, __________ to October 31, __________
(Note: should correspond with the Fraternity’s fiscal calendar)

Undergraduate Chapter Name:

________________________________________________________________________

Street Address: ____________________________________________________________

City/State/Zip Code: __________________________________________________________

District: _____________________________________________________________________

Location (University) of Chapter as Designated on the Charter: ___________________________
This Signature Page **MUST** be submitted with each application

Note: The signatures of the Basileus and KRS are required below to confirm that they each read, reviewed and approved the contents of the applications. (Electronic

Prepared: ___________________________ (Signature) ___________________________

Chapter Basileus: ___________________________ (Signature) ___________________________

Phone Number: ___________________________

Email: ___________________________

Chapter KRS: ___________________________ (Signature) ___________________________

Phone Number: ___________________________

Email: ___________________________
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SOCIAL ACTION REPORT

Bro. Tony Alexander
Social Action Chair
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404-997-9267

Note: Social Action is the 2\textsuperscript{nd} Stand-alone Report
Social Action Recognition Criteria

In this report, we establish a fraternal standard for judging Social Action activity by chapters. The implementation of this standard at the International level will allow our districts and chapters to understand, with clarity, how Omega recognizes and judges Social Action. Following these guidelines is strongly recommended.

The criteria to be used for the determination of International Social Action Award recipients are listed below:

1. **AREA-1:** In order to be considered for the District or International Social Action Chapter of the Year each chapter must complete at a minimum the following seven (7) programs in this section: Achievement Week, Scholarship, Talent Hunt Program, Memorial Service, Reclamation and Retention, NAACP and College Endowment Fund. **No points will be given to programs in this section, only a check for completion. Any chapter that fails to complete each of the seven internationally mandated programs will not be given further consideration by the District or International Social Action Committee.**

2. **AREA-2:** 25 points for each of the Special Emphasis Programs completed by the Chapter:

   - Fatherhood Initiative
   - Health Initiatives
   - Big Brother-Big Sister
   - National Diabetes Program
   - Mentoring
   - Voter Registration, Education, and Mobilization
   - Domestic Violence
   - Charles Drew Blood Drives

3. **AREA-3:** 10 Points for any new social action program other than mandated or special emphasis programs. An activity is considered a Social Action Activity when the Chapter participates with another organization or independently takes on a project that provides significant support to the community. Mandated or special emphasis programs that are duplicated or performed more than once during the fiscal year should be listed under this section and receive 10 points each time the mandated or special emphasis program is performed. Some examples are, but not limited to, the following:

   - Food and Clothing Drives
   - Thanksgiving Baskets to the Needy
   - United Way
   - Sickle Cell Foundation
   - Senior Citizen Projects
   - Mentoring and Educational Projects
   - Campus/ City/County Clean-Up Projects
   - Boys and Girls Clubs
   - Black on Black Crime Workshops
   - American Cancer Society
   - United Negro College Fund (UNCF)
   - Habitat for Humanity Projects
   - City and State Humanitarian Projects
   - Relay for Life
4. **AREA-4:** One (1) point for each $100.00 donation to any Social Action Project by the Chapter or by another organization in the name of Omega. Proof of documentation will be a letter on company letterhead from the company in which the chapter or brother donated the money or a copy of the annual report indicating the donation. Points for scholarship donations will not be counted in the Social Action Report.

5. **AREA-5:** 10 points for each media documented community service award received for work involved in the community by the Chapter or a Brother in the Chapter. Proof of documentation can be of any of the following: letter written on company letterhead, local newspaper article, electronic newspaper web-site, magazine article, TV story, or a copy of the annual report indicting service to the community.

All activities, projects, awards, and donations must be clearly listed on the Social Action Report Form. A compact disk (CD) is required with documentation of all activities including donations or example, dates must be listed and appropriate supporting documentation attached.

Parties, dances or other social activities designed to raise funds and/or support community organizations may be considered as a Social Action activity; however, those events that only involve the Chapter Brothers and their families will not be considered as a Social Action Project or Activity.

Document each event with sufficient evidence to qualify for points. Some examples of evidence are, but not limited to, the following:

- Several pictures with event report
- Letter from a community organization on their letter head
- Newspaper articles depicting Omega involvement
- Pictures of awards received from the community
- Cancelled Checks (front and back)
- Letter from a recipient of Omega Social Action efforts
- Website printout showing funds raised on behalf of an organization in the name of Omega (i.e. Relay for Life)
- Program from community workshop hosted by Omega

*NOTE: Documentation of activity without evidence may not qualify for points.*

Three award categories have been developed based on membership type and size: small graduate chapters (5 to 49 brothers), large graduate chapters (50 brothers or more) and an undergraduate chapter. Districts will submit the reports from each category to the International Chairman for consideration for the International Social Action Chapter(s) of the Year.
Social Action Report Outline

I. Cover Page

II. Table of Contents

III. Man hours – List each event and the man hours calculating the total man hours at the bottom

Label as Area 1 – Mandated Programs

- Achievement Week
- Scholarship ((Include scholarship form – Appendix A) (Do not include criteria in report)
- Talent Hunt Program
- Memorial Service
- Reclamation and Retention
- NAACP (Include NAACP Form – Appendix E) (Do not include criteria in report)
- College Endowment Fund.

(No points will be given to programs in this section, only a check for completion. Any chapter that fails to complete each of the seven internationally mandated programs will not be given further consideration by the District or International Social Action Committee.)

(Hint: You can pull the achievement events from your chapter of the year report and place them in this section.

Label as Area 2 - Special Emphasis Programs

- Fatherhood Initiative (See Appendix B for FI&YM chapter of the year criteria)
- Voter Registration, Education and Mobilization
- Health Initiative
- Mentoring – include AOIP (Reading Program)
- Big Brothers – Big Sisters
- American Diabetes Association
- Charles Drew Blood Drive
- Domestic Violence

Label as Area 3 - Social Action Programs other than mandated or special emphasis

- Economic Development (State of GA Program only) Include write-up and Economic development Form – Appendix C) (Do not include the criteria for the award)
- Include any other social actions events in this section (Parties, social events to raise money and reclamation events should be included here)

Label as Area 4 – Donations (This includes donations to other organizations or individuals outside of scholarship awards. Include letters from the organization receiving the funds on their letterhead, picture of checks, screenshot of website and write-ups with pictures if possible.)

Label as Area 5 – Media Documentation (Newspaper articles or electronic articles, etc.)

Social Action Evaluation Form – See form below. Enter the dates of completion and page numbers from report where the write-up can be located.
**INTERNATIONAL SOCIAL ACTION COMMITTEE SUMMARY REPORT FORM**

Chapter Name:  
Number of Financial Members for FY: 2011-2012: (11/1/19 - 10/31/20)  
Chapter Basileus:  
Chapter Social Action Chairman:  

<table>
<thead>
<tr>
<th>Area 1: Internationally Mandated Programs Completed by Chapter</th>
<th>Program/Activity</th>
<th>Date(s) of Completion</th>
<th>SAC Rating</th>
<th>Page #</th>
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<tbody>
<tr>
<td>Achievement Week</td>
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<td>Scholarship</td>
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<tr>
<td>Talent Hunt Program</td>
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<td>Memorial Service</td>
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<tr>
<td>Reclamation and Retention</td>
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<tr>
<td>College Endowment Fund</td>
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<td>NAACP</td>
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<td><strong>TOTALS</strong></td>
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</table>

**Area 2: Special Emphasis Programs Completed by Chapter**  
25 pts for each social action special emphasis programs completed by the chapter  

<table>
<thead>
<tr>
<th>Program/Activity</th>
<th>Date(s) of Completion</th>
<th>SAC Rating</th>
<th>Page #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fatherhood Initiative</td>
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<tr>
<td>Voter Registration, Education, and Mobilization</td>
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<td>Health Initiative</td>
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<td>Mentoring</td>
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<td>Big Brothers - Big Sisters</td>
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<td>American Diabetes Association</td>
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<td>Charles Drew Blood Drive</td>
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<td>Domestic Violence</td>
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<td><strong>TOTALS</strong></td>
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</tbody>
</table>

**Area 3: Social Action Activity other than Mandated or Special Emphasis Programs**  
10 pts for each social action activity, other than mandated or special emphasis programs  

<table>
<thead>
<tr>
<th>Program/Activity</th>
<th>Date(s) of Completion</th>
<th>SAC Rating</th>
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<td><strong>TOTALS</strong></td>
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</table>

**Area 4: Contributions (Monetary, etc.) to Social Action Programs and/or Activities**  
1 point for each $100.00 donation to any social action project by the chapter or by another organization in the name of Omega.  

<table>
<thead>
<tr>
<th>Program/Activity</th>
<th>Date(s) of Completion</th>
<th>SAC Rating</th>
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**Area 5: Media Document Community Service Award Received**  
10 pts for each media documented community service award received for work involved in the community by the chapter or brother in the chapter.  

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<tr>
<th>Program/Activity</th>
<th>Date(s) of Completion</th>
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**GRAND TOTALS**  
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## MAN HOURS

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C.A.R.E

COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

APPENDIX A

SCHOLARSHIP REPORT

Bro. Nigel Cleveland
Scholarship Chair
oppfgascholarships@gmail.com
678-923-5751
The State of Georgia organization announces the 2020 Omega Psi Phi Fraternity State of Georgia Awards Program. Under the guidelines, bylaws, protocol and constitution, Omega Psi Phi Fraternity, Inc.-State of Georgia organization will honor scholars seeking the highest levels of attainment in their educational endeavors. The OPPF State of Georgia will recognize those scholars with an educational grant to help those graduate and undergraduate scholars attain their cardinal goal of a university degree.

Available Scholarships:

**Alonzo Bennett Scholarship for High Attainment:** Five (5) $1,500 scholarships to top scholars in each of the five regions of the state of Georgia. (Funds disbursed from the State Tag Fund)

**State of Georgia General Scholarship Fund:** Evenly disbursed to undergraduate qualified scholars in all the five regions of the state. (Funds disbursed from the State Tag Fund)

**Undergraduate of the Year Scholarship:** One (1) $2,000 scholarship to top scholar in state of Georgia. (Funds disbursed from the State Tag Fund)

**Graduate of the Year Scholarship:** One (1) $2,000 scholarship to top scholar in state of Georgia. (Funds disbursed from the State Tag Fund)

**Program Guidelines & Priorities:**

*Full time, financial brothers with a record of volunteerism in community service activities, mandated programs and participation in extracurricular school activities.*

*Applicants must have a minimum GPA of 2.7, in full time 4-year college or university*

*Applicants must be submitted with an official copy of college or university transcript.*

*Applicants must submit an up-to-date resume with your scholarship package.*Scholarship funds will be paid at the 2020 Georgia State Workshop

*Applications must be received no later than July 25, 2020, 12:00 p. m.

Mail one copy of a completed typed application packaged or emailed to: OPPF GA State Scholarship Committee 9382 Deer Crossing Cove Jonesboro, GA 30236 oppfgascholarships@gmail.com

The applications will be reviewed, and recipients selected by a committee consisting of men from the Omega Psi Phi State of Georgia Organization. The scholarships will be awarded in July 2020.

Applications may be found in the OPPF State of Georgia Report book or downloaded from the State of Georgia Organization website. [www.opp-ga.org](http://www.opp-ga.org). Please submit any questions to: oppfgascholarships@gmail.com
14. On a separate sheet please write an essay (250 - 500 words) answering the questions below:

Describe how volunteer or community service has shaped who you are today and what community service has taught you. Also, discuss in your essay about any challenges or obstacles you have dealt with and overcome in life and how this will help you succeed in college and beyond.
STATEMENT OF ACCURACY FOR STUDENTS

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge. I also consent that if chosen as a scholarship winner my picture may be taken and used to promote the OPPF State of Georgia Scholarship Program. (Winner may waive photo due to unusual or compelling circumstances.)

I hereby understand that if chosen as a scholarship winner, according to Omega Psi Phi Fraternity Inc.- State of Georgia organization policy, I will be present at the 2020 Georgia State Workshop.

I hereby understand I will not submit this application without all required attachments and supporting information. Incomplete applications or applications that do not meet eligibility criteria will not be considered for this scholarship.

Signature of scholarship applicant: __________________________ Date: _____________________

STATEMENT OF SUPPORT BY CHAPTER ADVISER

I hereby affirm that this application meets the criteria set forth by this scholarship program and that I support this application to the Scholarship Committee. (Not Required of Graduate Student)

Name of Chapter Advisor of UG Brother submitting the application: __________________________

School: __________________________

Contact information (email and phone): __________________________

Signature of Chapter Adviser: __________________________ Date: _____________________

Checklist

[ ] Application
[ ] Essay
[ ] Resume
[ ] Undergraduate Advisor signature
[ ] School Transcript

MAIL or EMAIL COMPLETE APPLICATION PACKAGE TO THE COMMITTEE AT:

Brother Nigel Cleveland
c/o OPPF State of Georgia Scholarship Committee
9382 Deer Crossing Cove
Jonesboro, GA 30236
678-923-5751

REMINDER:
The deadline for this application to be received by the Committee’s Office is: JULY 25, 2020, 12:00 p.m.
NO EXCEPTIONS!
OMEGA PSI PHI FRATERNITY, INCORPORATED
DISTRICT SCHOLARSHIP COMMITTEE

UNDERGRADUATE SCHOLARSHIP REPORT ______
Year

Name of Chapter: ______________________________________

Institution: ______________________________________

Address: ______________________________________

Basileus: __________________________ KRS: __________________________

Scholarship Chairman: __________________________ Advisor: __________________________

Financial Brothers: __________________________

TOTAL AMOUNT OF SCHOLARSHIP (S) AWARDED BY CHAPTER:

List The Recipient (s) and Amount:

List Those Appearing On Dean’s List The Previous Semester:

Name & GPA:

List Honors for Chapter/Members From Previous Semester:

Chapter Source of Revenue for Scholarship Funding:

CHAPTER ROSTER (INCLUDE NAME, CLASSIFICATION, MAJOR & GPA)
OMEGA PSI PHI FRATERNITY, INCORPORATED
DISTRICT SCHOLARSHIP COMMITTEE

GRADUATE SCHOLARSHIP REPORT ________
Year

Name of Chapter: ________________________________

Address: ______________________________________

Basileus: _________________________ KRS: _________________________

Scholarship Chairman: ________________________________

Financial Brothers: __________

TOTAL AMOUNT OF SCHOLARSHIP(S) AWARDED BY CHAPTER:
List The Recipient(s) and Amount:

GIVE CRITERIA FOR SELECTION OF SCHOLARSHIP RECIPIENTS:

CHAPTER SOURCE OF REVENUE FOR SCHOLARSHIP FUNDING:

LIST & EXPLAIN ANY SPECIAL RECOGNITION PROGRAMS FOR RECIPIENTS:

PLEASE SUBMIT CHAPTER ROSTER:

Submitted by: ____________________________ Date: ____________________________
C.A.R.E
COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

FATHERHOOD INITIATIVE AND YOUTH MENTORING REPORT

APPENDIX B

Bro. Marvin Broadwater, SR.
Fatherhood initiative and Youth Mentoring Chair
mbroadwatersr@yahoo.com
706-315-6454
1. Souvenir Program Book

   a) Cover
      (Attractiveness, creativity, solid construction) 
      Nominee’s Weighted Score 5

   b) Table of Contents
      (Sequence of the souvenir program book) 
      5

   c) Proper labeling
      (Documentation: Captions on the photographs and proper labeling souvenir program book sections) 
      Sub-total for Souvenir Program Book 15

2. Programs

   a) Stop the Violence 
      15

   b) Social Action Programs (Participation)

      Assault on Illiteracy (5) 5
      Thanksgiving Food Baskets (5) 5
      Christmas Food Baskets (5) 5
      Salvation Army Kettle Fund Drive (5) 5
      Feeding the Homeless (5) 5

   c) Fatherhood Initiative Program 
      5

   d) Youth Mentorship
      International Youth Leadership Conference 5
      State Youth Leadership Conference 5
      Chapter Mentoring Program 5

      Youth College Preparatory
      (College Prep Testing, College Fair and/or College Tour) 5
      Youth Career Day) 5
      (Professional, Military and/or Trade)
      Academic Group Honors) 5
      (Cumulative GPA 3.0 above)

   e) Awards Banquet 5

   f) Other Local Community Based Activities
      (Documentation: mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs etc.) 20

      Sub-total for Fraternity Programs 100

3. Community Academic and Youth Program Recognition Award

   Total 115

Special Notes:
* The summary shall follow the outline above and each section should be arranged as follows:
1. Agenda, Program or Flyer that outlines or announces the event.
2. Photos (labeled to include description of the event and date) and news articles that support the activity
C.A.R.E
COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

ECONOMIC DEVELOPMENT REPORT

APPENDIX C

Bro. Herb Shannon
Economic Development Chair
omegaherb@bellsouth.net
770-401-1892
ECONOMIC DEVELOPMENT AWARD CRITERIA

The awards will be judged on the following criteria:

I. CREATIVITY OR INNOVATION (25PTS)
The program or project demonstrates innovative approaches to institutional, financial, technical or legal aspects of economic development. Applicants should demonstrate how their program is a creative “local response to a local issue.” New approaches to problems, which are common to other communities. Judges will rate this criterion based on general knowledge of economic development programming and assess the degree of originality displayed.

II. COMMUNITY INVOLVEMENT (25PTS)
The program or project makes it possible for others to achieve a greater impact by joining public/private participation or state/local government involvement to leverage resources. The program/project should engage multiple stakeholders, volunteers to address community economic issues. Consider the involvement of stakeholders, volunteers and assess the degree of their involvement in the development and implementation of the program. In particular, look at the relevance of the partner’s selected/recruited in the program, not merely the numbers of partners.

III. TRANSFERABILITY (25PTS)
The program or project shows potential use by other local chapters for similar opportunities or solutions. The program or project should be readily transferable to comparable situations in other communities.

IV. PARTICIPATION IN IHQ ECONOMIC DEVELOPMENT PROGRAMS (25PTS)
Results demonstrate a chapter’s level of participation in Omega Psi Phi International Headquarters supported economic development initiatives. Programs can include:

- Converse Opportunity
- Omega Box
- Hyatt Hotel Partnership
- Shaver’s Choice
Please elaborate under the following headings:

A) Creativity or Innovation of the project:
B) Community Involvement:

C) Transferability:

D) Participation in IHQ Economic Development programs:
C.A.R.E
COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

RECLAMATION & RETENTION REPORT

APPENDIX D

Bro. Chuck Walker
Reclamation & Retention Chair
Dawgtm85@yahoo.com
678-644-5661
Criteria for Chapter Reclamation and Retention Award

Each Reclamation report must have an accompanying *form 37 (current FY) imported from* (http://mypage.oppf.org). The report should also, identify the number of brothers reclaimed and retained for the current reporting period. Points will be on the following scale:

Percentage of Brothers reclaimed:

- 10% = 50 points
- 8% and <10% = 40 points
- 5% and < 8% = 25 points
- 2% and <5% = 10 points

- Proper Documentation of chapter sponsored activities = 25 points
- Retention of prior year members = 15 points
- Quality of suggestions for reclaiming and retaining brothers = 10 points

Total points available = 100 points

*Please Attach Copy of Form 37 - Financial Member Summary Report which your Basileus or KRS can obtain from* http://mypage.oppf.org
RECLAMATION FORM

CHAPTER NAME _____

ADDRESS

# City Zip Code

CHAPTER # ________

Please Enter Numbers From Form 37 – Financial Member Summary Report (My Page)

Total number of brothers in the chapter for the current year

# Retained MSP Program # Reclaimed

List all reclamation efforts sponsored by the chapter during the current year:

(Please attach press release, news articles, programs, flyers, etc.)

1. ____________________________ Date ____________________________
2. ____________________________ Date ____________________________
3. ____________________________ Date ____________________________
4. ____________________________ Date ____________________________
5. ____________________________ Date ____________________________
6. ____________________________ Date ____________________________

What suggestions can your chapter give to help us rebuild the membership of the Omega Psi Phi Fraternity, Inc. (Please provide attachments if applicable).

1. __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

2. __________________________________________________________________________________________
   __________________________________________________________________________________________
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3. __________________________________________________________________________________________
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4. __________________________________________________________________________________________
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34
Please list the names, address, and telephone number of any chapter brother who was financial last year ( ) but is not financial this year ( ): 

<table>
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<th>Name</th>
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<td>Address</td>
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Chapter Reclamation Chairman

Brother submitting information

Telephone Number

Email Address
Bro. Reggie Jackson  
NAACP and College Endowment Fund Chair  
Reggie_ssu@hotmail.com  
912-717-0317
Criteria For Award Consideration

<table>
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<tr>
<th>CRITERIA</th>
<th>POINTS</th>
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<tbody>
<tr>
<td>A: 10 points – College Endowment Fund (CEF)</td>
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<tr>
<td>1) 5 pts – CEF Contribution made</td>
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<td>2) 5 pts – above mandated Contribution</td>
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<td>B: 15 points - % of members holding NAACP Member</td>
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<td>&gt;50% -- 15 pts</td>
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<td>&gt;30% and &lt;40% -- 12 pts</td>
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<td>&gt;20% and &lt;30 &amp; -- 8 pts</td>
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<td>&lt;20% -- 4 pts</td>
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</tr>
<tr>
<td>C: 25 points – Chapter Financial contribution to NAACP</td>
<td></td>
</tr>
<tr>
<td>(Amount divided by number of brothers in chapter)</td>
<td></td>
</tr>
<tr>
<td>&gt;$400 per brother - 25 pts</td>
<td></td>
</tr>
<tr>
<td>&gt;$200 and &lt;$300 -- 20 pts</td>
<td></td>
</tr>
<tr>
<td>&gt;$100 and &lt;$200 -- 15 pts</td>
<td></td>
</tr>
<tr>
<td>&lt;$100 -- 10 pts</td>
<td></td>
</tr>
<tr>
<td>D: 15 points – Chapter Life Membership</td>
<td></td>
</tr>
<tr>
<td>E: 20 points – Chapter participation in NAACP civic programs</td>
<td></td>
</tr>
<tr>
<td>(4 points per program documented)</td>
<td></td>
</tr>
<tr>
<td>F: 15 points – Chapter man-hours for NAACP civic programs</td>
<td></td>
</tr>
<tr>
<td>&gt;100 per brother - 15 pts</td>
<td></td>
</tr>
<tr>
<td>&gt;75 and 100 -- 8 pts</td>
<td></td>
</tr>
<tr>
<td>&gt;25 and 75 -- 4 pts</td>
<td></td>
</tr>
<tr>
<td>&gt;1 -- 2 pts</td>
<td></td>
</tr>
<tr>
<td>TOTAL POINTS=</td>
<td></td>
</tr>
</tbody>
</table>
NAACP/CEF Committee
Chapter Annual Report Form

Fiscal Year: ____________ Date: ____________

1) Chapter:__________________________________________ Chapter #: ________

2) Chapter Address__________________________________________

3) Committee Chair:________________________ e-mail __________________________

4) NAACP Life Membership? YES __ NO ____ *Type: ____________

5) *Number of brothers in Chapter: ____________

6) *Number of brothers with local membership: ____________

7) *Give the total number of persons chapter registered to vote during year: ____________

8) *Chapter’s CEF mandated contribution for this year? $______________
   *Additional Contribution: $______________

9) *Describe Chapter’s NAACP program activities including man-hours.
   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________

_________________________ ________________
Basileus’ Signature Contact Number

_________________________ ________________
Chairs’ Signature Contact Number
C.A.R.E
COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE
AFRO-AMERICAN LIFE REPORT

APPENDIX F

Bro. Chris Houston
Afro-American Life and History & Archives Chair
ce-houston@yahoo.com
404-992-6797
Afro-American Life Report
Please use the attached Afro-American Life form to send to your Region Representative.

Chapter: Grad U/Grad Fiscal Year

Purpose – To document and acknowledge the achievements of Brothers on an annual basis

<table>
<thead>
<tr>
<th>Brother’s Name</th>
<th>Achievement(s)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ω This report should be sent to the Region Representative per: Georgia State Reporting Procedures
A non-exclusive list of possible achievements.
Achievements should reflect what the Brother accomplished based on the criteria listed below:

- Contributions to Uplift those less fortunate in the Chapter’s area of operations
- Demonstrated Scholarship by earning an Under-Graduate or Advanced Degree
- Occupied a progressive, helpful and constructive place in the community (in a civic or political capacity)
- Contributed significantly to the Chapter’s accomplishment of the Fraternity’s Mandated Programs
- Contributed to the mentoring and development of younger, less experienced members of the Chapter
- Elected or appointed to political office
- The Brother receive a community award
- Received a promotion (Military or civilian)
- Received a school award
- Retired
- Other significant contributions as deemed worthy by the Chapter

The State of Georgia will recognize those brothers at the State Workshop who have done any outstanding deed or who have been promoted within the state of Georgia. In addition, chapters should document any Black History program they participated in or sponsored.
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HISTORY & ARCHIVES

APPENDIX G

Bro. Chris Houston
Afro-American Life and History & Archives Chair
ce-houston@yahoo.com
404-992-6797
PURPOSE
The History & Archives Exhibit Program seeks to encourage local chapters and their members to display such artifacts and/or memorabilia that have some historical fraternal affiliation to a Brother Chapter, or the Fraternity.

POLICY
Only winning entries from State Workshops will be allowed to enter into the 7th District Artifacts & Memorabilia Exhibits Program for awards. Exhibits should focus on historical items and may include Chapter scrapbooks with articles and/or photographs that tell the history of the chapter and its inspiring role in the local community. Artifacts such as old school fraternal paraphernalia and Omega related items might also be included.

The State Director of History & Archives will appoint a panel of judges from the conference attendees to judge the exhibits.

GUIDELINES FOR ENTERING

A. Chapter winners must pre-register prior to the Conference to reserve space for their exhibit. The winning chapter will be credited for ONE (1) FREE VISITING BROTHER REGISTRATION to the District Meeting.
B. All chapters are responsible for setting up their exhibits.
C. All exhibits will be set-ups in the designated area by 9:00 am the Saturday morning of the Conference.
D. Each exhibit will be restricted to no more than one 6x8-ft. table for display. Depending upon the number and size of exhibits submitted, two exhibits may be required to share a table.
E. Audio presentation must not exceed 10 minutes. The exhibitor must supply audio-visual equipment, extension cords, and all other supporting devices. Neither the committee nor the State will be responsible for the loss of or damage to electronic equipment.
F. ALL chapters are responsible for dismantling their exhibit at the scheduled disassembly time.
G. In case of a tie score, the winner will then be determined by the highest total of points in categories 3, 5, and 6 on the adjudicator’s score sheet

COMMITTEE DUTIES & RESPONSIBILITIES
1. Each chapter Chairman must notify the District Chairman of the State winners who will notify the District Representative of winners for affirmation of FREE REGISTRATION to the District meeting.
2. Make sure room for exhibits is provided and open.
3. Purchase trophies and/or plaques for winners(s).
4. Assign persons to monitor the room during the judging and viewing of the exhibits.
Adjudicator’s Form

State History and Archives guidelines for submission and scoring criteria included. All chapters are encouraged to display artifacts and memorabilia at the State Workshop. If you have any questions, please contact Brother Chris Houston State Chair at ce_houston@yahoo.com.

Exhibit #: ___________________________ Date: ___________________________

Give a brief description and significance of the History, Archives, or exhibit display as to why and how it relates to the history of the chapter or Fraternity.

<table>
<thead>
<tr>
<th>Rating Criteria</th>
<th>Max Pts</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Does artifact meet the description?</td>
<td>10 pts</td>
<td></td>
</tr>
<tr>
<td>2. Does the exhibit have eye appeal?</td>
<td>5 pts</td>
<td></td>
</tr>
<tr>
<td>3. Does the exhibit reflect Omega history?</td>
<td>20 pts</td>
<td></td>
</tr>
<tr>
<td>4. Does the exhibit reflect craftsmanship?</td>
<td>5 pts</td>
<td></td>
</tr>
<tr>
<td>5. Is the Artifact of significance to the Chapter?</td>
<td>15 pts</td>
<td></td>
</tr>
<tr>
<td>6. Is the Artifact of significance to the Fraternity?</td>
<td>25 pts</td>
<td></td>
</tr>
<tr>
<td>7. Organization and format of exhibit.</td>
<td>20 pts</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL POINTS 100 pts

________________________________________________________________________

Adjudicator’s Name ___________________________ Date ___________________________
C.A.R.E

COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

RECOMMENDATIONS & RESOLUTIONS

APPENDIX H

Bro. Thaddeus Hodges
Recommendations/Bylaws
thad.hodges@yahoo.com
912-429-0703
PROCEDURE FOR SUBMITTING RECOMMENDATIONS

Part I. About this Procedure

To assist the Recommendations Committee in performing its duties under the Constitution and Bylaws of the State of Georgia Organization, Brothers are urged to adhere to the instructions below. This cooperation will expedite the work of the Committee and ensure the inclusion of properly prepared recommendations in the Committee’s report to the Georgia State Meeting.

The recommendations submittal form (Form 3A-GA) is designed to require and encourage the Brother submitting the Recommendation to consider the potential impact of the Recommendation and to seek support for the Recommendation, from the submitter’s Chapter prior to submitting the Recommendation. This will assist the Committee in their evaluation activities and improve the efficiency of the Recommendations process between and during State Meetings.

Part II. The Procedure

Duties of the Committee

• The committee is charged with the duty of reviewing all recommendations presented in advance and submitting it to the Georgia State Meeting for consideration.

• During the interim between Georgia State Meetings, the committee is charged with making available to itself a codification of all previous recommendations passed by Georgia State Meetings and advising the State Representative and the Executive Council of their status as to implementation.

Format and Preparation of Recommendations – Experience of previous Committees, as they performed their duty and made their presentations to the Georgia State Meeting, has provided the rationale to require all Brothers to use the appropriate forms and follow the Recommendations submittal process as described below:

1. Each Recommendation, regardless of the source, must be submitted in writing through this procedure to be considered by the Recommendations Committee. Recommendations submitted in any other fashion will be deemed invalid.

2. The format of the Recommendation submittal document (font size, spacing, etc.) is defined and described below under the section titled “Forms”. No other document or vehicle (neither Officer Reports, Committee Reports, nor “resolutions” raised on the floor of the Georgia State Meeting are accepted as part of the Recommendations process. (Issues and changes presented through other means may indeed be adopted by the Georgia State Meeting, up to and including amendments to the Constitution and By-Laws, however, these actions will not be deemed Recommendations.)

3. Each Recommendation must be submitted to the Recommendations Chairman not less than 90 days, with no exception, prior to the start of the Georgia State Meeting.

   a. This is to be an electronic submission using the form described below.
i. Only the State Representative, under special circumstances, can grant exception to this electronic submission requirement.

ii. As the Brother submitting the Recommendation is encouraged to seek endorsement of his Recommendation from Chapter and that each Chapter is to have electronic submission capability, only the most unique circumstances must exist to waive the electronic submission requirement.

b. At the same time the Recommendation is submitted to the Recommendations Committee Chairman, the Recommendation is to be electronically submitted to the 1st Vice State Representative.

i. Exception can only be granted, as indicated above, by the State Representative.

ii. If the State Representative waives the electronic submission requirement on the Brother submitting the Recommendation, must make sure that whatever method used has the Recommendation in the hands of the Recommendations Chairman not less than 100 days prior to the start of the Georgia State Meeting.

iii. Upon electronic receipt of a Recommendation, the Recommendations Chairman will immediately forward a copy of the form to the State Representative, the 1st Vice State Representative, the State Keeper of Records and Seal and to the Members of the Recommendation Committee and send an electronic acknowledgment to the submitting Brother that the Recommendations has been received by the Committee.

iv. Following this process results in all Recommendations (unedited, un-abridged) being in the hands of the Recommendations Committee well before the start of the Georgia State Meeting.

c. The Recommendations Committee Chairman will:

i. Review each recommendation to combine and consolidate any duplications and similar proposals

ii. Review the text to clarify the intent and proposed effect on present policy and program operations.

iii. Identify and separate any Recommendations affecting changes in the Constitution and/or By-laws and prepare and handle them according to the procedures for Constitution and By-laws.

iv. Identify and separate any Recommendations affecting changes in the duties, responsibilities, practices or procedures of other Standing Committees and forward those Recommendations, immediately upon recognition, to the responsible Committee Chairmen.

v. Prepare a listing of those Recommendations remaining for consideration by the Recommendations Committee and electronically transmit that listing to each chapter in the state not less than 60 days prior to the start of the Georgia State Meeting.

1. Each Committee Member will be asked to review and evaluate each Recommendation in the listing mentioned in (v.) above and communicate his position (advice) on each Recommendation to the Recommendations Committee Chairman.

2. The Recommendations Committee Chairman will facilitate a communication with the entire Committee (electronically, telephonically or otherwise) to reach a Committee consensus position (advice) on each Recommendation mentioned in (1.) above prior to the Georgia State Meeting.
3. The Recommendations Committee Chairman will:
   a. Prepare a report to the Georgia State Meeting that includes all
      Recommendations mentioned in (1.) above which will indicate the
      consensus position (advice) of the Committee.
   b. Take the necessary steps to assure that the Committee’s report is
      available for distribution at the Georgia State Meeting to registered
      Brothers.
   c. Present the report to the Georgia State Meeting as allowed by the
      Plenary Agenda and request motions to act upon (Approve,
      Disapprove, etc.) the Recommendations included in the report upon
      consideration of the Committee’s advice.

Part III. Timeline

See attached Figure (A)

Part IV. Forms

About Form 3A-GA

Recommendations can only be submitted for consideration by using the two-page Form 3A-GA. Although the
procedure requires Form 3A-GA to be submitted electronically, special circumstances can be used to request a
waiver from the Executive Director. (See comment above in “Part II. Procedure - Format and Preparation of
Recommendations
Item (3.)” for exceptions.)

See attached Form 3A-GA (blank) and example Form 3A-GA (completed).

The instructions to complete Form 3A-GA are listed below:
   a. Recommendation Index:
      This portion of the form is to create an easy means to refer to the
      Recommendation and to identify the Brother who submitted the Recommendation while also providing a
      means for the Committee to contact that Brother as may be required. The “Title” of the Recommendation
      is limited to a maximum of six (6) words. All blanks must be completed.

   b. Submittal Information:
      This portion of the form is to provide a means to track the progress of the Recommendation through the
      Recommendations submittal process. All blanks must be completed and applicable boxes checked.

   c. Endorsement
      This portion of the form is to serve several purposes:
      • Indicate whether or not the submitting Brother has garnered support for the Recommendation
        from his Chapter. (It must be
        understood that this can influence the consensus position of the Recommendations Committee.)
      • Facilitate easy contact with Chapter personnel to confirm such indications.
        All appropriate blanks must be completed and associated contact information must be provided.

   d. Research
      This portion of the form serves two purposes:
• Encourage the submitting Brother to do reasonable study to comprehend the potential impact of the Recommendation.
• Direct the further consideration of the Recommendations Committee
• (It must be understood that information included in this portion of the form (as well as the lack of information) can influence the consensus position of the Recommendations Committee.)

e. Recommendation
This portion of the form is for the submitting Brother to provide concise text (25 words or less) that describes and communicates the Recommendation. (Rationale for the Recommendation is also to be shown on page 2 of Form 3A-GA. Submitting Brothers are advised to be clear in regard to what actions are to be taken by whom to affect which procedure, process, etc. Each Recommendation is to be submitted on a separate Form 3A-GA.

Submittal of a Form 3A-GA that indicates a compound Recommendation to take separate and disparate actions may be considered invalid by the Committee.

f. Rationale
This portion of the form is to provide the submitting Brother the opportunity to support his Recommendation; however, is limited to 250 words maximum. All supporting rationale must be shown on this page 2 of Form 3A-GA. (Reference to other documents is allowed on the Form 3A-GA but those additional supporting documents must be provided separately to the Committee Chairman and must follow all timeline constraints described above in the Recommendations Submittal Procedure in its entirety.)

g. History
This portion of the form serves two purposes:
• Indicates the thoroughness of the research performed by the submitting Brother
• Contributes to the formation of the consensus position of the Recommendations Committee (It must be understood that Recommendations with a history of disapproval by past Georgia State Meetings, require substantial supporting comments in the rationale comments in item (f.) above, to receive a favorable consensus from the Committee.)

h. Referral
This portion of the form allows the submitting Brother to indicate his desire for a particular entity (State Officer, or Committee (other than the Recommendations Committee)) to consider the Recommendation. The Recommendations Committee encourages submitting Brothers to indicate such to expedite the referral process.

If Brothers have questions regarding completion of the Form 3A-GA or any element of the Recommendations Submittal Procedure, they are encouraged to contact the Recommendations Committee Chairman.
# Recommendations Submittal Form

## a. Recommendation Index:

<table>
<thead>
<tr>
<th>Title</th>
<th>(6 Word Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitted By: Bro.</td>
<td>Control Number:</td>
</tr>
<tr>
<td>Contact Info:</td>
<td></td>
</tr>
<tr>
<td>Chapter Name:</td>
<td>Location:</td>
</tr>
</tbody>
</table>

## b. Submittal Information:

**Date Submitted to Recommendations Chairman:**

- Method: □ Electronic □ Fax □ Mail/Other
- Date Received by Recommendations Chairman

- Method: □ Electronic □ Fax □ Mail/Other

## c. Endorsement:

Submittal of this Recommendation was endorsed by (Chapter Name).

**Chapter Contact:** Bro. ___________________________ Office ___________________________

**Contact Info:**

- (E-mail Address req’d) ___________________________ (Phone Number) ___________________________

## d. Research:

This Recommendation will have a Financial Impact on:

- □ Candidates for Membership □ Brothers □ Chapters □ State □ District □ Fraternity

Estimate of Annual/One-Time Financial Impact

This Recommendation will affect:

- □ Constitution □ By-Laws □ New Membership Policy □ Dues □ Other Procedure
Recommendations Submittal Form

e. **Recommendation:**

   Insert text of the Recommendation. **Limited to 25 words or less.** *(Rationale to be indicated below):*

   

f. **Rationale:**

   Insert text that describes the rationale for the Recommendation and other supporting comments. Limited to 250 words or less:

   

g. **History:**

   This Recommendation is:  
   - [ ] New  
   - [ ] Previously Submitted  

   If Previously Submitted, indicate:  
   - State Meeting #: Year: ________________________________  
   - Host City ________________________________

h. **Referral:**

   This Recommendation should be referred to ________________________________  
   - Committee or Office

Any recommendations shall be submitted no less than ninety (90) days before the State Meeting. Therefore, Deadline for submission is June 26, 2020; please email Bro. **THAD HODGES** thad.hodges@yahoo.com  
**Phone:** (912) 429-0703
C.A.R.E
COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

TALENT HUNT REPORT

APPENDIX I

****STATE CHAIRMAN WILL PROVIDE INFORMATION AT LATER DATE****

Bro. Oliver Barker
Talent Hunt Chair
oliverbarker@comcast.net
404-307-2607
THE OMEGA TALENT HUNT

I. Purpose

A. Search for the best talent
B. Encouragement of such talent through scholarships and financial assistance.

II. Method

A. Finalists selected from chapters and District Talent Hunt competition
B. Judged by experts
C. Demonstration on International level

III. Judges’ Briefing

A. On goals of the Talent Hunt
B. On scope of the whole program of local, state, district, and international presentations.

IV. Pointers for Judges

A. Winner must show an ability to win in greater eliminations (district and state)
   1. Talent of the contestant should be considered foremost and not be hindered by weaknesses found in the accompanist.
   2. The talent of an individual and his total ability shall be considered rather than disqualifying him/her because of a personality clash.
   3. Talent of a contestant will be thoroughly judged in the light of his/her being a high school student, and not an artist or college student.
   4. The talent of a contestant will be considered by degrees of his/her various abilities in techniques, general musicianship, etc.
B. Judges completely fill out one contestant’s blank form before the next contestant appears.
TALENT HUNT PARTICIPATION

A. Participation in the Talent Hunt is open for the following form of trained art:
   1. Music: Vocal and instrumental; classical, semi-classical (i.e. Broadway Musical production, Movie score), gospel and jazz. A printed copy of the music (score) is required for the judges to analyze. No top 40 unless it meets the criteria listed for semi classical. No hip hop or rap.
   2. Interpretive Movement to Music: ballet, modern dance tap.
   3. Speech: Poetry, oration, monologue, etc. (Printed script should be provided for each judge to analyze)
   4. Visual Art: Sculpture, photography, drawing and painting. (3 to 5 pieces for judging)

B. Basic Rules for Participation in the District and International Talent Hunt:
   1. Contestant must be a high school student who has not advanced beyond a senior at time of the Local Talent Hunt competition.
   2. Contestants who are “Home Schooled” must present verification from their school district that they are enrolled as a high school student.
   3. All presentations including instrumental numbers must be memorized and must be dignified and in good taste. Presentations which are not memorized cannot be considered for 1st place.
   4. Track music may be used for accompaniment if there is no lead instrumental or background vocals included on the track.
   5. The Talent Hunt is a competition on the Chapter, State, and District levels.
   6. At the international level, the Talent Hunt is a demonstration only! There is no adjudication at this level.
   7. The presentation performed or presented at the Chapter level shall be the same as performed at the State, District, and International level.
   8. The Chapter is responsible for all expenses incurred in taking its contestant to the State and District Talent Hunt.
   9. Where there is a state competition, the State is responsible for all expenses incurred in taking its contestant to the State Talent Hunt.
   10. The District is responsible for expenses incurred in taking the District Winner to the International Talent Hunt Demonstration during the Grand Conclave and the International Leadership Conference.
GUIDELINES

The International Talent Hunt Committee has created the Talent Hunt Guidelines so that all chapters, states, and districts will follow the same international guidelines. All talent considered must be trained talent, with the possibilities of furthering their education in college.

1. It is the feeling of the committee that students face eliminations at the local, state, and district levels and they should not be subject to further competition. The quality of competition displayed internationally by our fraternity is of the quality that sponsors would not hesitate to support. With the proper support, we will be able to award each district winner a sizable amount of money. Long-range plans could possibly lead to television coverage. This will eliminate hiring judges and would send every participant home with a positive sense of accomplishment. Such a plan would make local, state, and district Talent Hunts Eliminators rather than Competitions.

2. District Talent Hunt winners should receive a sizable monetary award from the District they represent.
   a. The award from the districts shall be kept separate from any funds donated or obtained by the International Talent Hunt Committee.

3. The International Talent Hunt Committee will issue a grant request each year for funds to be distributed to the 12 District Talent Hunt Winners.
   a. The funds will be distributed by the grantor or his representative during the Talent Hunt Demonstration held during the Grand Conclave or the International Leadership Conference.
   b. During a year when no Grand Conclave or Leadership Conference is held, a mock check will be given to the winning student at the District Talent Hunt Program. The actual funds will be distributed to the student following the District Conference by the grantor or his representative.

4. All applicants for the Talent Hunt are to include SAT scores or ACT scores when available as well as their grade point averages.

5. Each district is requested to seek colleges within the district who would be willing to offer scholarship assistance to participants at every level of participation.

6. We have outgrown the smoke-filled room and the quiet carpeting hotel. There are too many facilities built and designed for performers. We will no longer subject our participants to quickie stages, upright pianos, poor acoustics, or poorly prepared accompanist. A good stage, a good piano (grand when feasible), pianist and a skilled accompanist should be standard procedures for every talent hunt on every level.
7. The Grand Basileus has appointed students to every international committee. This practice is to be followed on the district and state levels, where it is applicable. Graduate chapters are to monitor undergraduate chapters and assist them in locating the proper talent and facilities. Many of our colleges have excellent facilities and equipment for this program. Combined graduate and undergraduate Talent Hunts are to be encouraged.

8. Talent Hunt competition, including competitions with more than one chapter participating, may send only one performing applicant to the District Competition. (Note: In competitions with more than one chapters participating, the winning contestant will represent all chapters, which were involved.)

9. A minimum fee of $25.00 has been established for judges so that every child will have the same opportunity from one who is a professional and skilled in his/her area of expertise.

10. A breakfast and/or lunch plus a tour of the host city are recommended for all International Talent Hunts and Leadership Conference Demonstrations.

11. The International Talent Hunt Committee was given the authority and permission to revise and rewrite the handbook for distribution throughout the fraternity. The current guidelines are reviewed on an annual basis. The Talent Hunt Program deserves the best that Omega has to offer and Omega has an obligation to offer the very best to the future of our society – our children.
Criteria for the William W. “Buck” Crosby Bridge Builder Award

At the 53rd Georgia State Workshop in Macon, GA, the body passed a recommendation to name this award after Bro. Crosby with the criteria to be developed later. The Original criteria said that recipients should be former State Representatives or former elected state officers. From the unreadiness and ensuing discussion, it was the concern of the brothers that this limited the number of brothers who would be eligible for the award.

The statement below is the inscription on the award presented to Bro. Crosby by the 16th GA State Representative, Bro. Craig Jackson. This should be the basis of the criteria for selecting recipients for this award moving forward.

For Outstanding Contributions to the Ideals and Principles of Omega and the Welfare of Mankind

In addition, the following criteria will be used to select recipients for this award.

1. Brother must be financial.
2. Brother must be a member of an active chapter in the state of Georgia.
3. Brother must have made monumental, historical, noticeable and/or publicized contributions to The Fraternity, the chapter, the state and/or the local community.
4. Potential recipients can be nominated by State Officers, Council Members or an active Chapter by submitting the name and bio of the brother to the 1st Vice State Representative by the published deadline for state reports. (For current year that deadline is September 3rd)
5. An Ad-Hoc committee will be appointed to review nominations and recommend recipients to the State Representative.
6. The Executive Committee will review recommendations from the committee and make the final decision.
7. The award may be presented to multiple brothers limited to 3 per State Workshop.
8. The award is optional; meaning if there are no eligible nominees for a particular year, the award does not have to be presented.

Criteria Committee

Bro. L. Keith Reddings – 1st Vice GA State Representative
Bro. Craig Jackson – 16th GA State Representative
Bro. William “Buck” Crosby – 7th GA State Representative
Bro. Terrance Haywood – Basileus, Lambda Tau Chapter
Nomination Form

Please complete and return to 1st Vice State Representative-September 14, 2020

Name of Nominee ________________________________________________

Control # ______________________________________________________

Current Chapter ________________________________________________

Name of Person(s)/Chapter making Nomination ________________________

Contributions

List the contribution(s) that you feel makes this brother worthy of receiving this award

If so, please list publication/source.
Have these contributions been published and or recorded? □ Yes □ No

Any Additional Info/Comments
C.A.R.E

COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

COMMUNITY & CIVIC AFFAIRS - ACHIEVEMENT WEEK

APPENDIX K

Bro. Terence Green
Achievement Week Awards
terence.green@hotmail.com
912-313-3953

Note: Awards should be submitted on Form 77
ACHIEVEMENT WEEK (Individuals) AWARDS’ GUIDELINES

The State of Georgia will recognize individuals and chapters in the following categories for the reporting period of November 1, 2019 through October 31, 2020. **Specific instructions will be sent to Chapters for these awards on October 18, 2020 via email from the Achievement Week Chairman.**

**NOTE: these awards are due to the State Achievement Week Chairman December 11, 2020 and must be typed on Form 77.**

1. **Graduate Omega Man of the Year**
2. Undergraduate Omega Man of the Year
3. Large & Small Graduate Chapter of the Year
4. Undergraduate Chapter of the Year
5. Graduate Social Action Chapter of the Year
6. Undergraduate Social Action Chapter of the Year
7. Superior Service Award
8. Citizen of the Year Award
9. Founders’ Award
10. Colonel Charles Young Military Leadership Award
11. Ernest E. Just Undergraduate Advisor Award
12. Father of the Year Service Award

The National High School Essay contest is an activity of our National Achievement Week Observance. Each local chapter is instructed to sponsor and facilitate their own contest according to the guidance provided by the International Headquarters. The State of Georgia asks for all local chapters participating to send copies of their winners to their Region Representative and State Keeper of Records and Seal (application not available at this time).
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COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

APPENDIX

CHECKLIST

Bro. George Fishburne, Region I Representative
Bro. Dr. Henry Hankerson, Region II Representative
Bro. Will Daugherty, Region III Representative
Bro. Steven Morris, Region IV Representative
Bro. Antwan Walker, Region V Representative
REGION REPRESENTATIVE - TO - STATE COMMITTEE CHAIR

REPORTS CHECKLIST

__________________________ Committee

Date: __________

Included in this package are chapter reports for ______ chapters from Region _____ for evaluation by your committee.

_________________________ Region Representative ___________ e-mail ___________ Contact #

This is to verify that I have received your package and have put together a committee to conduct the evaluations.

COMMITTEE MEMBERS:

__________________________ ______________

__________________________ ______________

__________________________ ______________

__________________________ ______________

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State of Georgia Organization
Annual Chapter Reports Booklet
C.A.R.E.
COMMITMENT | ACCOUNTABILITY | RESPONSIBILITY | EXCELLENCE

CHECKLIST FROM STATE COMMITTEE CHAIR

TO

1ST VICE STATE REPRESENTATIVE

FOR

_________________________ Committee

DATE: ___________________________

I have received chapter committee reports for the following chapters from Region ___ Representative:

1. _____________________________  2. _____________________________
3. _____________________________  4. _____________________________
5. _____________________________  6. _____________________________
7. _____________________________  8. _____________________________

A score sheet was used for the purpose of determining the State Winners

The following Brothers were included on my committee for the purpose of evaluating the reports.

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_________________________  __________________
Committee Chair  Phone Number

_________________________  __________________
Mobile Number