

How to begin MSP

**Step #1** Make sure the brothers participating in MSP are financial and certified.

**Step #2** Form 1 (Request to the DR for your chapter to participate in MSP) - Fill out and send to the District Representative Leslie Gamble [lagomega77@yahoo.com](mailto:lagomega77@yahoo.com) and copy your regional MSP chair on the email

- The District Representative has 3 days to respond
- Once the District Representative approves proceed to Step #3

**Step #3** Forms 105 (District Requirements) - Fill out and send to the District Representative Leslie Gamble [lagomega77@yahoo.com](mailto:lagomega77@yahoo.com) and copy your regional MSP chair on the email.

Form 105a (Mandated Program Requirements - Fill out and send to the District Representative Leslie Gamble [lagomega77@yahoo.com](mailto:lagomega77@yahoo.com) and copy your regional MSP chair on the email.

Form 105AA - (State of Georgia Requirements) - Fill out and send to the Georgia State Representative Craig Jackson <[cjackson1911@msn.com](mailto:cjackson1911@msn.com)> copy the District Representative Leslie Gamble [lagomega77@yahoo.com](mailto:lagomega77@yahoo.com) along with your regional MSP chair on the email.

Form 1E (approved names from chapter to become candidates in MSP) - Fill out and send to the District Representative Leslie Gamble [lagomega77@yahoo.com](mailto:lagomega77@yahoo.com) and copy your regional MSP chair on the email.

The District Representative has 3 days to respond  
Once the District Representative approves proceed to Step #4

Your Regional MSP chairman shall contact you at this point

**Step #4** Fill out Special Event Checklist (SEC) and send to Raju Aundre [RajuAundre@Hotmail.com](mailto:RajuAundre@Hotmail.com) and copy Judy Spencer [IHQ-Paralegal@oppf.org](mailto:IHQ-Paralegal@oppf.org) for the information session, 4 MSP sessions and initiation. All on the same form. If dates change that is fine. Let the District Counselor know the date changes.

**Step #5** Send Form 1C or Form 1D to the interested prospective and copy your regional MSP chair on the email.

- Form 1C (acceptance invitation to the information session as a candidate)
- Form 1D (denial of acceptance to the information session as a candidate)

Once the Regional MSP chairman has contacted and the Information Session is scheduled your chapter should be well on its way to a successful MSP process.